How to write a paragraph

القواعد العامة لكتابة موضوع البراجراف.

يعتبر موضوع البراجراف من أصعب الأسئلة التي تواجه طالب الثانوية العامة ولذا كان الحصول علي درجة البراجراف كاملة ليس بالأمر اليسير. وبناء علي ذلك فقد خصصت هذا الجزء ليكون وسيلة للتدريب المكثف علي كتابة موضوع البراجراف بحيث يكتسب الطالب الخبرة اللازمة للتعامل مع هذا السؤال وكذلك يكتسب مهارة الكتابة . وهذا الأمر لا يتحقق إلا بالتدريب المستمر علي كتابة موضوعات البراجراف

أولا :- الإلمام بقدر معقول من الثروة اللغوية مع حفظ ما يتثني لك من التعبيرات الشائعة.

ثانيا :- موضوع البراجراف هو عبارة عن عدة جمل مترابطة في المعني ولذا كان لزاما عليك ان تعرف البناء السليم للجملة الخبرية.

ثالثا :- يجب مراعاة القواعد العامة لكتابة موضوع البراجراف وهي :

1- ان تترك مسافة تعادل خمسة أحرف في السطر الأول فقط من الموضوع.

2- ان تبدأ كل جملة بحرف Capital كبير وواضح.

3- ان تضع (.) واضحة في نهاية كل جملة .

4- ابدأ الموضوع بـ topic sentence أي جملة رئيسية تحتوي في مجملها علي فكرة الموضوع.

5- أن تراعي الترابط والتنسيق العام بين أفكار الموضوع .

6- ان تستخدم الزمن الصحيح والمناسب لنوعية الموضوع الذي تكتبه فقد يكون في المضارع وقد يكون في الماضي أو المستقبل أو خليط بينهم.

7- تجنب استخدام الجمل المعقدة والتي تحتوي علي مفردات وتركيبات صعبة قد توقعك في أخطاء أنت في غني عنها وعليك باستخدام الجمل البسيطة والسهلة في المعني.

8- خصص صفحة كاملة أو صفحتين للموضوع في ورقة الامتحان ويفضل دائما أن تترك سطر عند كتابة الموضوع.

9- اجتهد في تحسين خطك وذلك بترك مسافة بين كل كلمة وأخري فهذا يعطي انطباعا طيبا للمصحح ويسهل عليه فهم ما تريد التعبير عنه .

وينبغي تقسيم موضوع البراجراف الي

1 - البداية (المقدمة) 2- الموضوع (subject matter) 3- النهاية

1) طرق كتابة بداية الموضوع :

يمكنك أن تبدأ بــجملة افتتاحية :

- جملة عامة عن الموضوع يفهم القارئ من خلالها ما يدور حوله الموضوع.

2) أما عن كتابة الموضوع ينبغي مراعاة الاتي :

1- يجب أن تكون الجمل واضحة ومتوازنة .

2- تجنب الجمل الطويلة بشكل عام . وأن تختار الكلمات المناسبة للتعبير عن الفكرة وتجنب استخدام الكلمات الغريبة الغير مفهومة.

3- الاستخدام الصحيح لعلامات الترقيم (punctuation) .

4- تجنب الكتابة بضمير المتكلم إلا إذا كان الموضوع يخص شخص الكاتب للموضوع .

3- الخاتمة The end :

غالبا ما تتضمن الخاتمة ملخصا (summary) للآراء التي عبرت عنها أو النتيجة التي وصلت إليها والنتيجة هذه قد تكون نصيحة أو تحذير أو إعطاء رأي أو غيره.

جمل افتتاحية تصلح لموضوعات ايجابيه

ملحوظة : نضع في الفراغ الموجود في هذه التعبيرات كلمة او عبارة تمثل الموضوع :

1) In my opinion, ……. is really important and necessary nowadays. It may have good and positive effects on all of us. I think so because ……… may bring all the good to our society.

في رأيي .... هو حقا مهم وضروري هذه الايام وقد يكون له الاثر الطيب والايجابي علينا جميعا وانني اعتقد ذلك لان................ قد يعود بالنفع علي مجتمعنا

2) No wonder if we say that ……. has (have) its good and positive effects on us.

لا عجب إذا قلنا أن .... له أثار طيبة وايجابية علينا جميعا

3) We should put into consideration that ……………… has (have) become one of the most important things in everyone's life.

يجب أن نضع في الاعتبار ان .... قد أصبح واحدا من أهم الاشياء في حياة كل شخص.

4) We all agree that ……………... is one of the most important things in our life and has it is vital role nowadays .

نتفق جميعا أن .... واحد من أهم الأشياء في حياتنا وله دورا حيويا هذه الايام.

5) We all agree that …. is very necessary and plays an important part in our life.

كلنا نتفق أن .... ضروري جدا ويلعب دورا هاما في حياتنا

6) We all admit the importance and necessity of …………. in our life.

كلنا نقر بأهمية وضرورة .... في حياتنا

مقدمات لموضوعات سلبيه(ضارة أو مشاكل)

1) There is no doubt that …………... is one of the most dangerous phenomena in our life and has its bad and negative effects nowadays.

مما لاشك فيه أن .... هي واحدة من أخطر الظواهر في حياتنا وكذلك له آثاره السيئة والسلبية في وقتنا هذا.

2) I see that .... stands for an obstacle in the way of our progress so our state spares no effort to put an end to it.

إنني أري ان .... يمثل عقبة في طريق تقدمنا ومن ثم فدولتنا لا تدخر جهدا لكي تضع حدا له.

3) Frankly Speaking, ……………... is one of the worst things in our life. Thus, our state spares no effort to fight it.

بصراحة القول .... واحدا من أسوأ الأشياء في حياتنا . وعلي هذا فان دولتنا لا تدخر جهدا لكي تكافح وتقاوم هذا الشئ.

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4) In my point of view, …………..... is really serious and harmful nowadays. It may have bad and negative effects on all of us. I think so because .... may bring all the evil to our society.

من وجهة نظري .... هو فعلا خطير وضار هذه الايام وقد يكون له اثار سيئة وسلبية علينا جميعا . وإنني اعتقد ذلك لان .... قد يجلب الشرور إلي مجتمعنا.

تساعدك الجمل الآتية في كتابة الموضوعات المختلفة ولكن عند استخدام أي من هذه الجمل، يجب استخدامها في مكانها الصحيح:

1-All citizens should participate in solving this problem.
يجب أن يشارك كل المواطنين في حل هذه المشكله

2-We should develop public awareness of ….. يجب أن ننمي الوعي العام بـ

3- …………….. will help us to achieve self sufficiency .
...........سوف يساعدنا علي تحقيق الاكتفاء الذاتي.

4-……………is the only way to solve this problem.
..هو الطريق الوحيد لحل هذه المشكلة

5-We should make the best use of……………………
يجب أن نحقق أقصي استفادة من..........

6-We have to stand firmly against ………… يجب أن نقف بحزم ضد

7-Solving this problem will help us to achieve prosperity and welfare.
إن حل هذه المشكلة سوف يساعدنا في تحقيق الرخاء و الرفاهية

8-The government does its best to encourage …………………..
تبذل الحكومة ما بوسعها لتشجيع ....

9-We can't ignore the great value of --- لا نستطيع أن نتجاهل القيمة العظيمة لـ

10-In my opinion, ----------------- has a great effect on our society

11-We should do our best in order to ----------- يجب أن نفعل ما بوسعنا لكي

12-The progress of any nation depends on ----- إن تقدم أي أمة يعتمد علي

13- …………plays a great role in ------------ تلعب دورا كبيرا في

14-No one can deny that …….….. لا أحد يستطيع أن ينكر أن

15-We should exert more efforts to solve this problem.
يجب أن نبذل المزيد من الجهود لحل هذه المشكلة

16-All members of the society should cooperate to get rid of ……….
كل أفراد المجتمع يجب أن يتعاونوا للتخلص من...................

17- …….. …… is a serious obstacle in the way of our progress.
تمثل عقبة خطيرة في طريق تقدمنا

18-With the help of ……… . . .., we can lead a better life.
بمساعدة ....يمكننا أن نحيا حياة أفضل

19-……. is very useful as it helps us to…. مفيد للغاية حيث أنه يساعدنا في....

20-We all agree that …..is one of the most important things in our life
نتفق جميعنا علي أن .... هو أهم شيء في حياتنا

21-To solve this problem, we should all …………………
لحل هذه المشكلة يجب علينا جميعا أن
22-………is considered a very serious problem. تعتبر مشكلة خطيرة......
23-One disadvantage of ------- is that it (they) ------ أحد عيوب ..هي أنها..
24-One advantage of ------- is that it (they) ------------ أحد مزايا ..هي أنها..
25-The government is trying to solve this problem by ....
تحاول الحكومة حل هذه المشكلة عن طريق............

هناك بعض الروابط والكلمات والمصطلحات التي تكتب مع بداية كل فكرة جديدة وتستخدم لربط الموضوع مثل:

On the other hand	من ناحية أخري	On one hand	من ناحية
Moreover = further more	علاوة علي ذلك	In addition to that	بالإضافة إلي ذلك
Thus	وبناء علي ذلك	Above all	وفوق كل ذلك
At the same time	في نفس الوقت	And as a result	ونتيجة لذلك
More than that	اكثر من ذلك	Over and above	مضافا إلي ذلك
consequently	ونتيجة لذلك	Hence	ومن ثم

ثم ننهي الموضوع باحدي هذه العبارات :

Last but not least, ……………………….. أخيراً وليس آخراً
In brief, I think that …………. is really ………………
To sum up , one can say that ……… is really ………..
A fair conclusion of what has been said is that…… نتيجة لكل ما قيل أن
Finally , it is quite clear that … (الموضوع) Is really (صفة)

Advantages and disadvantages of………. " مزايا وعيوب "

It is known that ….is a mixed blessing because it has some advantages and some disadvantages . First for all,I would like to start with its advantages. One of them, it is very useful when we use it in a good way like……. It will have another advantage if it is used in……………… On the other hand, it will have some disadvantages if it is used in a wrong way for example, some people use it in a wrong way <u>such as</u> ......and……. This will surely have a bad effect on us .Therefore, It is advisable to do our best to avoid its disadvantages and we should benefit from its advantages to lead a peaceful, happy and safe life free from problems.

موضوع للطلاب الذين لا يجيدون كتابة (Paragraph)

فقط قم بتبديل الكلمات بين الأقواس حسب الموضوع الذي قد يأتي لك

There is no doubt that …….plays an effective role in our life. We should Know that this (helps / hinders) our progress and development. The government does its best to (encourage / discourage) this by all possible means. On the other hand it is considered an important step to improve and develop our society. Mass media should have a role to play. Mass media should culture people well in this field. People should co-operate with the government. From my point of view, we can say that we should do our best to benefit from (avoid) it by all possible means and this can be done by several ways. Briefly, and as it was mentioned before, we can say that if we follow these suggestions, we will lead a better life. Thus we must do our best to see our loving country Egypt live in happiness and prosperity.

عبارات هامة تساعدك في الكتابة

To achieve prosperity and welfare	لتحقيق الرخاء والرفاهية	Learn that by heart	يحفظ عن ظهر قلب
To develop the individual awareness	لتنمية الوعي الفردي	Thanks to your efforts	بفضل جهودكم
To work seriously and sincerely	يعمل بجد وإخلاص	In an attempt to	في محاولة لــــ
To increase our exports	نزيد صادراتنا	An important earner	مصدر هام للدخل
We have to stand firmly against	علينا أن نقف بحزم ضد	Be about to (end)	علي وشك الانتهاء
I'll see you from time to time	سأراك من ان إلي أخر	Owe (his life) to	يدين (بحياته)
I have had a real good time	لقد قضيت وقتا ممتعا	Make a profit	يحصل علي أرباح
You are welcome, at all times	مرحبا بك في كل وقت	Follow my example	يحذو حذو
To the best of my ability	ما وسعني من جهد	A solution to the problem	حل للمشكلة
There is room for improvement	هناك مجال للتحسين	At an incredible rate	بمعدل لا يصدق
To live and learn	كلما عاش كلما تعلم اكثر	Free of change	مجاني
To turn over a new leaf	يبدأ في التصرف بطريقة أفضل	Sphere of influence	منطقة نفوذ
Up-to-date equipment			معدات حديثة
To achieve self-sufficiency			لتحقيق الاكتفاء الذاتي
Construction flyovers and tunnels			نشيد الكباري والإنفاق
Establishing child libraries			إنشاء مكتبات الأطفال
Everywhere all over the country			في كل مكان في أنحاء القطر

In the course of the last years			في غضون الأعوام الأخيرة
Practical steps have been taken			خطوات عملية قد اتخذت
For the good of the society			من أجل منفعة المجتمع
Thanks to science and technology			بفضل العلم والتكنولوجيا
Every branch of knowledge			كل فروع المعرفة
General knowledge			المعرفة العامة
Here you are a list of the places we'll be visiting			ها هي قائمة بالأماكن التي سنزورها
Escalation of violence	تصعيد العنف	Back on track	انتكاسة
Condemned religious extremism	التطرف الديني	No fly zone	منطقة حظر جوى
Solid national unity	وحدة وطنية متماسكة	High time	الوقت المناسب
Top the agenda of talks	علي رأس قائمة المباحثات	Outstanding opportunity	فرصة رائعة
Supply and demand	العرض والطلب	Stage of privatization	مرحلة الخصخصة
We must exploit all our natural resource.			يجب ان نستغل كل مواردنا الطبيعية .
Illiteracy and unemployment result in the spread of crime.			ينتج عن الأمية والبطالة انتشار الجريمة.
To strengthen out ties with other countries			يقوي علاقاتنا مع الأقطار الاخري.
We look forward to the time when peace prevails.			نتطلع إلي الوقت الذي يحل فيه السلام.
Can you imagine life in the absence of…..?			هل لك ان تتخيل الحياة في غياب ....؟
Is one of our chief sources of wealth.			..... هي أحدي المصادر الأساسية للثروة
Great progress will be made in the field of ………			سيحدث تقدم هائل في مجال ....
It teaches us discipline and co-operation ……			تعلمنا النظام والتعامل.
A revolution of information resources.			ثورة في مصادر المعرفة
We are indebted to him for his discoveries			مدينون له لاكتشافاته
To improve our standard of living			لرفع مستوي معيشتنا (لتحسين)
To stand against war and terrorism			نقف ضد الحرب والارهاب
I'm determined to make my way			عقدت العزم علي أن اشق طريقي إلي النجاح
You have to face both alternatives			عليك بمواجهة كلا الاحتمالين
Sense of responsibility	الشعور بالمسئولية	Sense of belonging	الشعور بالانتماء
International relations	علاقات دولية	Sense of loyalty	الشعور بالولاء
Satellite networks	شبكات الأقمار الصناعية	Sense of duty	الشعور بالواجب
A good social position	مكانة اجتماعية مرموقة	Public relations	علاقات جماهيرية
To work for peace	نعمل من أجل السلام	In public	علانية
In practical fields	في المجالات العلمية	Scientific thinking	التفكير العلمي
To double production	نضاعف الإنتاج	Great achievements	انجازات عظيمة

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To devote (himself) to	يكرس حياته لــ	To spare no effort	لا يدخر جهدا
The problem of over – crowdedness	مشكلة شدة الازدحام	For the good of	لصالح
Everywhere and in all ages	في كل مكان وفي كل العصور	The traffic jam	زحمة المرور

Businessmen must participate in setting up projects	علي رجال الأعمال المساهمة في إنشاء المشروعات.
Production goes side by side with consumption.	يسير الإنتاج جنبا إلي جنب مع الاستهلاك.
Smoking is a bad habit and we must give it up.	التدخين عادة سيئة ويجب الإقلاع عنها
One of the greatest civilization in the history of the world.	احدي أعظم الحضارات في العالم
It's out of discussion that … doesn't always bring ….	بلا ريب أن ...... لا تجلب دائما
We should do our best to find suitable answers to …	يجب أن نبذل قصاري جهدنا لايجاد حلول لــ
In fact. It's impossible to lead a happy life without…	في الواقع أنه من المستحيل عيش حياة هنية بدون ..
The press plays an important role in forming public awareness.	تلعب الصحافة دورا هاما في تكوين الوعي القومي
We seek peace for the welfare and happiness of man	نحن نبحث عن السلام من أجل رفاهية وسعادة الإنسان
I don't known where to begin	لا اعرف من أين ابدأ
Cleanliness is next to godliness	النظافة من الإيمان
This matter occupied my attention	لقد شغلتني هذه المسألة
To enrich their knowledge	لإثراء معرفتهم
For the sake of our country	لصالح بلادنا
Upgrading education	النهوض بالتعليم
To take into account	يأخذ في الاعتبار
To create good citizens	لخلق مواطنين صالحين
Good work tells in the end	العمل الطيب يظهر اثر في النهاية
I think better of it Right habits and moralities	ساعيد النظر في ذلك العادات والأخلاق الصحيحة
Help me understand	يساعدني علي الفهم
We are grateful	نحن شاكرين لـــ
There is a radical change in	يوجد تغير جذري في
Achieving safety for citizens	تحقيق الأمن للمواطنين
Social and political rights	الحقوق الاجتماعية والسياسية
I look forward to traveling abroad	اتطلع إلي السفر إلي الخاج
To reform all of education	إصلاح جميع مراحل التعليم

Expressions

Thanks to	بفضل	Everlasting peace	سلام دائم
Anti-Islamic	تتعارض مع الاسلام	Social services	خدمات اجتماعية
Living conditions	احوال المعيشة	Egyptian make	صناعة مصرية

Pioneering role	دور رائد	Sooner or later	اجلا ام عاجلا
Drug addiction	ادمان المخدرات	The value of time	قيمة الوقت
Make good	يحسن استغلال	National duty	واجب وطنى
Double our efforts	نضاعف من جهدنا	Hardships	الصعاب- الشدائد
Ways of development	سبل التطور والتنمية	Different fiels	مجالات شتى
Air pollution	تلوث الهواء	National unity	الوحدة الوطنية
Work together	نعمل جميعا	Open door policy	سياسة الانفتاح
Population explosion	الانفجار السكاني	Skilled labour	الايدى الماهرة
Source of energy	مصادر الطاقة	Common market	سوق مشتركة
Peace treaty	معاهدة السلام	Population growth	النموا لسكانى
National project	المشروعات القومية	Conquering desert	غزو الصحراء
Deviation	الانحراف	The increase of production	زيادة الإنتاج
Peace process	عملية السلام	Free trade area	منطقة تجارية حرة
Make great efforts	يبذل جهود عظيمة	Recreation	ترويح
Morals=ethics	اخلاق	Settle disputes	تسوية الخلافات
Evidence = proof	دليل – برهان	Political attitude	الموقف السياسى
Knowledge is power	المعرفة قوة	Religious programmes	البرامج الدينية
Local articles	السلع المحلية	The future generations	اجيال المستقبل
Any time you wish	في أي وقت تشاء	She did her best	لقد بذلت قصارى جهدها
Commit oneself	يفوض امره إلي الله	A long the lines of	هذا يفى بالغرض
Ask for an explanation	يستوضح عن	Following the example of	اسوة بـ
With the exception	باستثناء	A mean to an end	وسيلة الى غاية
Good manners	السلوك الحضاري	Listen secretly	استمع خلسة الى
Arab league	جامعة الدول العربية	Call for help	استغاث
Human civilization	الحضارة البشرية	Self sufficiency	اكتفاء ذاتى
Peaceful co-existence	التعايش السلمي	A runway victory	نصر حاسم
Peace efforts	جهود السلام	Coming generations	الاجيال القادمة
Prosperous society	مجتمع الرخاء	Imported products	المنتجات المستوردة
Developed countries	بلاد متقدمة	Labour force	القوى العاملة
The effective means	الوسيلة الفعالة	The needs of people	احتياجات الشعب
Arab solidarity	التضامن العربي	The corner stone	حجر الزاوية
Expert great efforts	يبذل جهود عظيمة	To close the ranks	لجمع الشمل
Step by step	خطوة بخطوة	Strong ties	روابط قوية
Cultural event	حدث ثقافي	She is good humoured	انها هادئة الطبع
A peace loving	محبة للسلام	Opposite direction	الاتجاه المضاد
With all means	بكل السبل	In co-operation with	بالتعاون مع
The privatization	برنامج الخصخصة	Monopoly of arms	احتكار السلاح
The Palestine case	القضية الفلسطينية	I'm not in a hurry	لست متعجلا
Maximum income	اعلى دخل	Take into consideration	ياخذ فى الاعتبار
Day of rage	انه موضوع الساعة	It is to your interest	انه من مصلحتك
Day of rage	يوم الغضب	I can't help it	مابالید حيلة
Thanks to	بفضل	Don't imagine	لاتكن خياليا

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In enriching	فى اثراء	In this age	فى هذا العصر
The only way	السبيل الوحيد	To cope with	نساير
With the aim of	بهدف	Sever short age	نقص حاد
Mixed	نتائج متضاربة	The right to vote	حق الانتخاب
Initiative	مبادرة	Sanctions	العقوبات
Mother tongue	اللغة الام	Communicate with	يتصل ب
Developing countries	الدول النامية	Setback	انتكاسة
Raise the standard of living	رفع مستوى المعيشة	In defence	دفاعا عن
Make contributions	يقدم اسهامات	Human rights	حقوق الإنسان
In favour of	لصالح\مؤيد	Hold demonstration	يقوم بمظاهرة
Catch up with	يساير –يواكب	Pay attention to	ينتبة الى
At an alarming rate	بمعدل مزعج	Side by side	جنبا الى جنب
Great novelist	روائي عظيم	aware of	واع ل-مطلع على
Artificial lake	بحيرة اصطناعية	The importance	اهمية
Hard work	عمل شاق	Beauty lovers	عشاق الجمال
For better , for worse	في السراء والضراء	misunderstanding	سوء الفهم
Food security	الأمن الغذائي	Daily needs	احتياجات يومية
Primary education	تعليم ابتدائي	in charge of =responsible for	مسئول عن
General education	تعليم عام	University graduates	خريجي الجامعات
Free education	تعليم مجانى	Secondary education	تعليم ثانوى
Natural disasters	كوارث طبيعية	Open education	تعليم مفتوح
Masters of art	أساتذة الفن	Spiritual values	القيم الروحية
Economic program	برنامج اقتصادي	Cast his vote	يدلي بصوته
Land reclamation	استصلاح الاراضى	Self-confidence	الثقة بالنفس
Resulting from	ناتجة من	Seize power	يستولى على السلطة
Resulting in	يؤدي إلي	Reading for all	القراءة للجميع
Education aids	الوسائل التعليمية	Present policy	السياسة الحالية
		Less productive	اقل انتاج
Two-edge weapon	سلاح ذو حدين	Private firms	المؤسسات الخاصة
Trade liberation	تحرير التجارة	Industrial projects	مشروعات صناعية
Lick his wounds	يضمد جراحة	Noble winner	فائز بجائزة نوبل
Opinion polls	استطلاع الراى	Common property	ملكية مشتركة
Fruitful efforts	جهود مثمرة	Scholarship	منحة دراسية
International waters	مياة دولية	Search and rescue	بحث وانقاذ
On board	علـــــى مــــــتن السفينة/الطائرة	To bring	يسترجع
Will do more	يفيد بشكل اكبر	Running for president	مرشح لمنصب الرئيس
Land for peace	الارض مقابل السلام	global economy	الاقتصاد العالمي
Encourage youth	تشجيع الشباب	Self-sufficiency	الاكتفاء الذاتي
Advanced countries	بلاد متحضرة	Foreign investment	الاستثمار الاجنبى

و يتم تقييم البراجراف على النحو التالى : درجتان لحسن تنظيم الموضوع وتطور الأفكار , و درجتان لمدى ملائمة ما هو مكتوب للموضوع , ودرجتان لحسن اختيار الكلمات وسلامتها الهجائية وسلامة الجمل على مستوى القواعد و التكوين .

أهم الموضوعات للتدريب علي طريقة وأسلوب الكتابة والاستفاده بالأفكار(للقراءة فقط وليست للحفظ):

(1)Hard work is the key to success

It is a matter of fact that we all have goals and ambitions in our life. We all try to achieve these goals by all possible means. In my opinion, the best way to achieve success in all fields is hard work. If you want to achieve your goals, you have to work hard and do your best. No one can achieve any progress without hard work. For example, a student can't get good marks without studying hard and doing his best. He should study regularly and revise well before exams and all year round. Finally, we can sum up by saying that hard work is the master key to success and achieving goals and luck doesn't bring success.

(2)How to encourage our local products

No one can deny that Egypt has many natural resources which we can make good use to become the richest country in the world. We should encourage people to increase double the number of small and big companies due to increase of local demand. . We should encourage local projects to take part in the international competition. We should encourage people to buy our Egyptian products as it is of good quality . They also suit our Egyptian taste. The Egyptian products are cheaper than the imported ones. Buying our local projects will help to solve most of our problems such as unemployment . Young people would find Jobs in these factories. This also will help to raise our standard of living. Egypt can encourage the Arab and foreign investors to set up projects in different fields.

(3)The English Language

Languages especially English are very important for people to learn. A lot of people are interested in learning English. Today, English is the mother tongue of nearly a third of a billion people. A lot of people use English as a foreign or second language. English is used in different fields of life. It is used in business, commerce, science, and diplomacy. Doctors, scientists, pilots, travellers and students need to learn it. English can be easily learned if the learner has the desire. English also needs practice because practice makes perfect. That is why English is spoken all over the world.

(4)The importance of trees

Trees are very important to our life. Animals and people
is a oxygen and breathe out carbon dioxide. Carbon dioxide breathe in
gas. Plants and trees take in carbon dioxide and give out poisonous
oxygen. If we cut down too many trees, there would be more carbon dioxide. This is very harmful. Trees are considered the third lung of man.

Trees provide us with many useful things such as rubber and medicines. Some trees may provide a cure for diseases like cancer. Planting trees is very useful. This helps to reduce the amount of pollution. Trees help to keep the balance of nature . If the balance of nature is upset , life on Earth will be impossible. We have to take great care of trees and punish those who cut them down.

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(5)Energy

There are different forms of energy. Most of the energy used today
in homes and industry comes from fossil fuels. Coal, oil and natural
because it takes gas are all fossil fuels. They are called non-renewable
millions of years to make or renew them. So, we must reduce the
amount of non-renewable fuels that we use.

We need to find other forms of energy that will never run out . These forms of energy are called renewable. Examples of these are energy from the sun and the wind. Water is another renewable source of energy. It is called hydroelectric power. Nuclear energy is also a clean renewable source of energy. However, it is dangerous. It is important that we all save energy.

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(6) The Mobile phone is a mixed blessing

Mobile phones are of great importance to many people in society from a businessman to an ordinary man. They can't do without. In time of emergency people need to make a phone call asking for the ambulance help. In travel, mobiles are necessary to tell other people how you are.

But some people have bad habits when using mobiles. They sometimes disturb people indoors unnecessarily at midnight. While driving, they may cause death, so the government should pass strict laws against using them while driving. However, doctors warn people of its drawbacks exposing themselves to the side effects of electromagnetic waves causing cancer. So people should use mobile phones more wisely and quietly.

* disturb : يزعج	* unnecessarily : بلا ضرورة	* emergency : طوارئ
* strict laws : قوانين صارمة	* exposing themselves : معرضين نفسهم	* indoors : داخل الأبواب
* side effects : أثار جانبية	* mixed blessing : نعمة ونقمة	* drawbacks : عوائق
* warn : يحذر		* electromagnetic : الكهرومغناطيسية
* habits : عادات		

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(7)Science and Technology

Science and technology are the features of our world today. They have played an important role in the different fields of life. Thanks to them, our life has become easier. Scientists and technologists have devised new methods in the different fields of life for a better life. The computer is one of the marvels of modern technology. Satellites are one of the latest means of communications. On the other hand, technology and science have some disadvantages. Some countries use them to produce destructive weapons. Others use chemicals which destroy mankind. Radiation that emits from screens is harmful. But without science and technology, our life would be dull.

(8)Money is the root of every evil

Money is a means that can be used well or badly, so I'd rather say that the love of money is the root of all evil, not money itself. Because of money, people steal, kill and bribe. Also, people may envy each other and hate each other. Not a day passes without hearing about a bank robbery or a murder. The reason why such crimes are committed is usually the desire to make a fortune without exerting great efforts.

Moreover, the wars that sweep the world are motivated by financial reasons. Even the civil wars which take place between people within the same country are based on financial affairs.
In brief, we can say that although having a fortune is a blessing from God, it can be a curse if we misuse it.

* a means : وسيلة	* envy : تحسد	* make a fortune : يكون ثروة
* root : أصل - جذر	* murder : جريمة قتل	* exerting efforts : بذل جهود
* evil : شر	* are committed : تُرتكب	* financial : مالية
* bribe : ترتشى (تأخذ رشوة)	* desire : رغبة	* a blessing : نعمة
* sweep : تكتسح	* are motivated : تدفعها	
* civil wars : الحروب الأهلية	* affairs : شئون	
* a curse : لعنة	* misuse : يسئ الاستخدام	

(9)The advantages of team work

Without team work, life would be impossible. All living creatures are in need of cooperation to live. Any complex or easy job can't be successfully achieved without cooperation. Cooperation can help all countries to overcome any threat or harm which has a bad effect on their common interests. There are many situations where groups of people such as surgeons or scientists or a sports team need to cooperate to succeed. The family members also should cooperate together to lead a happy life .Animals and birds need to cooperate. To succeed, you will have to show tolerance and work with these people.

* in need of : فى حاجة لـ	* complex : معقد	* threat : تهديد
* harm : أذى	* lead : يعيش	* tolerance : تسامح

(10)Unemployment

Unemployment means that there aren't enough jobs for people. The most important cause of unemployment is over-population. Thousands of young people graduate every year from schools and universities. They remain for long years without jobs. This is because most of them are waiting for governmental jobs.

Another cause of unemployment is the increasing use of modern technology in all fields. Man depends a lot on machines. This leads to a lack of job opportunities. To solve this problem, we should young people to go the desert and reclaim it. They should encourage look for jobs in the new cities. Banks can lend them loans to start their own projects.

(11)The Development of Education

Education is developing nowadays. The government is doing its best to raise the standards of students. It builds developed schools to help students learn up-to-date information. It provides schools with computers and the internet to help students keep up with the latest technology. It provides schools with multi-media rooms. On the other hand, teachers do their best to benefit from the government facilities at schools. They train students to get the utmost benefit during their study. Teachers travel abroad to keep up with the latest methods of teaching. Teachers encourage students to hold competitions among classes. Finally, we live at the age of technology in education.

(12) Lifelong learning

Lifelong learning goes on for life , from the time you graduate until you retire . This is necessary as employers do not offer permanent jobs. We must learn the skills required for different jobs. Companies pay a lot to provide training for their employees . Lifelong learning helps us to acquire the knowledge and skills needed in the Labour market.

Distance learning is a method of study that helps us to continue our learning. We need to continue learning to keep up with the latest developments in different fields. Human knowledge is increasing all the time. If we do not update our knowledge, we will not be able to live in today's world. In fact, lifelong learning is important to everyone.

(13) How we can help to protect and improve the environment

Environmental pollution is a very serious problem nowadays. This pollution causes great damage to the environment and all living things. There are a lot of things we can do to preserve the environment. Factories should be moved to land outside cities. A great number of trees should be planted along the sides of the roads. Trees take in carbon dioxide and release oxygen, so they help to clean the air.

The government should pass laws to reduce the number of cars on the roads. We have to spread awareness among ordinary people of the importance of preserving the environment. We must teach young children how to keep the environment clean. If we succeed in preserving (conserving) the environment, our children and grandchildren can enjoy the world we live in.Preserving the environment has become a very important issue in the modern world.

(14) My plans for the future .
(What career are you going to choose and why?)

We all have our dreams which we hope will come true . I have many plans for the future. I want to go to university and become a doctor. I'd like to practise medicine for a few years. After that, I'd like to do research.

I hope to investigate the causes of diseases like cancer or brain disease.I'd like to learn more and more about those diseases which make people suffer a lot. Therefore , I must study hard. I'd like to set up experiments and make things that can really help mankind I want to help people become happy. I hope my plans for the future will pay off.

(15) Tourism

Tourism is the second main source of national income after petroleum products. It brings in a lot of hard currency which we need to import goods. Tourists from all over the world visit Egypt all the year round. Egypt has many famous sights and tourist attractions. Tourists also enjoy the fine weather in Egypt.

Tourists can visit places of interest such as the Pyramids, the temples, the museums and other historic places. The government does its best to encourage the tourist industry. New tourist villages are built. Splendid hotels are erected. The government provides cheap and comfortable means of transport. Egyptians do their best to welcome tourists and treat them well. When tourism flourishes , our national income improves.

(16) Life in big cities

Life in big cities is very hard. People there suffer from many problems such as over-population, housing problems and crowded means of transport. It takes a very long time to go from one place to another. There is very little cooperation among people. overcrowding results in many accidents.

Pollution caused by car fumes is a major cause of many diseases. The air is unclean and impure. There are no gardens or green areas where people can spend nice time. The noise from cars and machines also make life in big cities unbearable. Great efforts are needed to solve the problems in big cities. People should think of going to new cities built in the desert or the country.

(17) The value of sports

There are many kinds of sports. The most common sports are football, basketball, volleyball, tennis, skiing, swimming and cycling. Sports have great value in our life. They are very important for keeping us healthy. People who are used to Practising sports usually enjoy good health. They are always active and do their jobs well.

Sports are a good way of spending our spare time. Sports help us gain good qualities such as patience, cooperation and how to face difficult problems and situations . Sports teach us good manners and develop our character. Some sports help us to defend ourselves such as karate and judo. In fact, sports are very essential for us.

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(18) Over-population

Over-population is a very serious problem. Egypt has been suffering from this problem for a long time now. The increase in population has led to many other problems such as shortage of food, overcrowded means of transport, lack of job opportunities and the problem of housing. There aren't enough houses, jobs or food for all people. If we continue to increase in this way, we may face starvation.

Great efforts are made to solve this problem. The government does its best to convince the people of the importance of birth control and family planning . Vast areas of the desert land have been reclaimed. New cities and communities have been built. Mass media are doing their best to persuade people to participate effectively in solving this problem.

(19) Pollution

Pollution is a difficult problem in modern life. There are different kinds of pollution. Air Pollution is caused by car fumes which contain very harmful substances. These substances have a bad effect on health and can cause many diseases. The sea is polluted by the chemical waste thrown into it by factories and ships. The soil is also polluted by the chemicals we use such as insecticides .

All these kinds of pollution affect not only man's life but animal life and plant life as well. The world is making great efforts to fight pollution. Ordinary people have to cooperate with the government and scientists to get rid of pollution. If pollution continues to increase, life on earth will be in great danger. Even ordinary people can help to eliminate pollution.

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(20)The importance of scientific research

No one can deny the role which the scientific research plays in our life. The improvement of agriculture, industry and medicine achieved in the last centuries was the result of scientific research. Scientific researchers have an important role in solving our problems. There's no doubt that scientific research plays an essential part in developing our society. The governments, wealthy businessmen and big companies encourage scholars and researchers. They provide them with the necessary funds, the equipment, the laboratories to carry out their researches. It is no doubt that scientific research is the cause of progress and prosperity.

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(21)The importance of summer camps

Camping means living away from home depending on yourself to satisfy your needs. Camps teach us co-operation, self-reliance and love of help to those who need it. Summer camps which suit students most as they are free during the summer. In schools and at universities there are societies which organize such camps. There are daily camps, weekly camps and even whole summer camps are useful not only to the person but also to the society at large. If we pay attention to camps, we can keep our youth busy make them grow healthy and keep them away from bad habits.

(22)Music

Music is the food of spirit. It expresses our inner feelings well. It helps us to forget our daily cares and pains. It takes us away from the land of reality into the world of imagination. Music sometimes inspires poets and writes to produce masterpieces of art. Music is also used in curing some psychological diseases.

There are different kinds of music like Jazz and Folk Music. Each kind of music appeals to a certain class of people. Youth usually like Jazz music best. The old usually prefer classical music. Music differs from one country to another. Music expresses and reflects each country's culture, customs and traditions. In brief, music is of utmost importance to all people whether young or old.

23-Egypt is rich in natural resources

Egypt is rich in natural resources and man power. Egypt is the gift of the Nile. God grants Egypt fine mild weather all the year round. Its nature is fascinating. Its sunshine can be used in generating solar power. This can in turn be used in industry and in all fields of life. Egypt also lies on the red and Mediterranean coasts. Their water can be used to generate electricity.

The government does its best to make use of these gifts. It establishes dams to save this water. It also makes use of the solar power in industries. These gifts enable Egypt to establish a lot of industries in all fields. Water also helps Egypt to be an agricultural country besides being a promising industrial one. Above all, Egypt is a first class tourist country.

24- Peace leads to prosperity whereas war and violence leads to destruction

Really, peace leads to prosperity whereas war leads to destruction. Peace means safety. In time of peace, we live happily and carry out important projects. This will leads to the welfare of our country. Peace and stability are twins. But for peace, there wouldn't be any technological achievements all over the world. Thus Egypt always adopts the peaceful attitude in its relations with other countries.

War means nothing but fear and terror. In time of war, people don't have freedom to live happily. War threatens the security of any country. War holds back development and destroy the infrastructure of any country. To sum up, peace leads to the happiness of humanity and war leads to nothing but destruction and misery.

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25-Youth

Youth play a vital role in the lives of nations. They are the backbone of any nation. Without the efforts and energies of youth, any country will suffer from backwardness. They do all within their power to reconstruct, defend and build up their country. They share in every field and every aspect of life. They carry out vital projects which benefit their country a lot. They defend their country in time of war. They lead it to progress, prosperity and welfare in time of peace.

26-Friendship

We can not do without friends in our lives. Friends play an outstanding role in our lives. Without friends, we will lose much. We benefit much from friends. They help us in happy and sad times. They lend us money when we need it. They advise us when we are in trouble. Good friends reflect our defects and our advantages. They usually protect us from danger. Bad friends destroy our lives. So, we should be careful in choosing friends.

27- Making the best use of spare time

Time is gold. The time wasted is too hard to regain . So we have to make the best use of our time. If we have a spare time we can make a plan to spend it doing useful things. The wise person is one who spends his / her time carefully in a proper way. Some people prefer to read a useful book, or a story. In this way they increase their information and knowledge in different aspects.

Some others prefer to practise sports. So they renew their energy, activate their minds, and strengthen their bodies. . Young men prefer to spend most of their time playing computer games, which can be useful in developing their abilities and computer skills.

28- Protection is better than cure

In fact , good health is a valuable thing , a healthy person is always capable of performing well . when you are healthy you are able to go to your work on time . practising exercises is necessary for you to build a strong body . One should avoid the bad habits that cause diseases and destroy health . For example a smoker should give up smoking that causes heart and lung diseases . It is better for a person to prevent himself from disease to seek for cure . We should follow that proverb saying “Protection is better than cure."

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29.Addiction

There is no doubt that addiction is a very serious problem in our society. It threatens our youth and destroys their lives. Addiction leads some bad people to commit crimes. They kill people and rob banks to get money. They spread fear among citizens and cause great danger to our society. Therefore, the state works hard to put an end to this serious problem. It struggles against drug-sellers and puts them into prison to protect the society from their evils. Besides, it makes awareness programmes to save our youth from this epidemic.

30-School activities

School activities are indispensable for students. They express their desire well. They teach them good manners such as co-operation and patience. School activities also renew their energies and build up their bodies. There are different kinds of school activities such as cultural. Social and sports activities. Each student chooses the activity which suits his character. Schools also organize these activities to help students benefit from them. The Ministry of Education pays mush attention to school activities as they help well in forming the student's character.

31-Space tourism / Space holidays

In the near future, people will be able to book their holidays in space. They will fly by rocket to a space station which will be orbiting the earth. A holiday in space must be very exciting. Everyone who has travelled in space has described the magical feeling of looking down on the Earth as it spins below you. It will be impossible to go shopping or go for a walk, but think of the fun you can have with weightless football or weightless gymnastics. Space holidays are now too expensive. They cost millions of dollars. In the future, these holidays will be cheaper. Some people who are interested in space holidays are worried that, as space tourists, they will suffer from the same horrible side effects as astronauts have suffered from, but experts say that there are now treatments for most side effects.

32-A form of exercise that I enjoy doing

Exercising is very important. It helps us to be healthy and fit. All people should take exercise to avoid diseases. I really enjoy walking. It is the best form of exercise. It is also the cheapest one. It costs you nothing. You can do it at any time. You can walk alone or with others. It helps you to be active. It enables you to do your job well. It also helps the blood circulation. It is very useful for people of all ages. I usually walk for an hour every day. I prefer walking alone. I advise all people to walk. Walking helps you to think well. It also helps you to use your body well.

33-How to protect our monuments

Our historical monuments are priceless treasures and we should do our best to protect them. They are very important for tourism which brings in a lot of hard currency. They are also important because they are part of our history. People should recognise the importance of our historical monuments. Therefore, we have to make great efforts to protect them. We should take great care when we set up new projects near historical monuments. We should also protect them from natural disasters such as earthquakes and torrential rains. We should discourage tourists from polluting historical places. We have to repair and maintain our historical monuments regularly. There must be strict laws to punish people who steal or destroy our historical monuments.

34-Egypt in 2017

We can not deny that Egypt has witnessed such a black era that all people lost hope in the change .Few people control the country and legitimize the source and resources of Egypt for them and their friends .They salvaged the all facilities to help their own interests. Those unfair rulers did not think that the injustice must end one day and the right will be victorious .The Egyptian with all parties blew and forced this unfair regime to step down and Egypt began a new era .We will choose our president for the first time. We will see the first free election .We will see the Egyptian citizens enjoy their rights and breathe freedom with fear. We hope to see Egypt one of the most advanced countries. All those who destroyed the last regime must work hard to make up for our loss and build our lovely Egypt.

35-The Egyptian solidarity (National Unity

Egypt is a peaceful country. It is a land for all religions. Muslims and Christians have been living in this country eating from one plate and drinking from one source. They are brothers and sisters. They always share each others in joys and cares. In Egypt, they don't have Muslims or Christians but they have one name "I'm Egyptian ". They live on one land and worship one god. But as Egypt is a targeted country, its enemies tried to create a rift among its people. No Egyptian would dare to bomb a mosque or a church or kill innocent people because Islam and Christianity are religion of tolerance, peace and love. All the Egyptians Muslims and Christians are united in loving their beloved country Egypt whatever the envious did.

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(36) The Sun

The sun is very important to us. It gives us heat and light. Without the sun, there wouldn't be life on Earth. The energy we get from the sun can be used in different fields .مجالاتThe sun is a long way from the Earth. In ancient times, people knew the importance of the sun. Some of them even worshipped عبدواthe sun.

There are some dangers of the sun. If you look directly at the sun, it may damage your eyes. The sun gives out X-rays and ultraviolet rays الأشعة فوق البنفسجية. These rays are very harmful to life. Most of these rays get soaked up تمتص in the atmosphere. This is why they do not affect us. In fact we cannot do without يستغني عن the sun.

(37) Saving the rain forests

A forest is a large area of land covered with trees. Rain forests are home to millions of plant and animal specie on Earth. If we destroy their habitats, some of these species will become extinct .This leads to a disturbance of the balance of nature. We have got to do something to save the rain forests.

People cut down the rain forests for different reasons. They want to make money by using the wood to make things like furniture and paper. Sometimes they want to get more land for cattle or make space for buildings and roads. Cutting down the rain forests is very harmful. These forests soak up the carbon dioxide in the atmosphere. Trees are major suppliers of oxygen.

(38)Egypt's role in making peace

Egypt believes that all countries should live in peace and security. Therefore, Egypt makes great efforts and does its best to spread peace in the Middle East. Egypt always calls for peace and cooperation among all nations. Egypt has a firm belief that all disputes and disagreements should be solved peacefully. Egypt is playing a vital role in making peace between Palestine and Israel.

The whole world supports Egypt in its call for peace. This is because conflicts and wars result in destruction and instability. Peace helps countries to achieve welfare and prosperity. When peace prevails, all efforts are directed toward building and construction .

(39) Healthy food

Many people believe that modified food is unnatural and fear that genetic engineering may bring new diseases in the future. On the contrary, organic farming is the best way to farm. The main reason is that some people don't like the idea of eating fruit and vegetables that have been sprayed with pesticides. Pesticides can be poisonous. In my opinion, we should improve the quality of the soil by adding natural, organic fertilizers. But surely it's much quicker and easier for farmers to spray their crops with chemical fertilizers and pesticides. Organic farms don't produce the same quantities as modern farms, so they do not make quite as much money.

40- Organic farming

Today more and more people are becoming interested in organic farming for different reasons. Organic farmers grow food naturally without using pesticides or chemical fertilizers. They claim that pesticides kill the small creatures and insects that birds and other wildlife feed on. They are poisonous, expensive and very harmful to the soil. Moreover, supermarkets in many countries have shelves for organic food. Consumers don't object to paying a bit extra for healthy food that has no side-effects on their health.
In the end, if you ask me which you buy organic or inorganic, I'd say buy organic food and save your health.

41- Libraries

Libraries are places where we can read or borrow books.We can spend useful time reading in the library , we can find many books of various kinds and standards which satisfy all classes , all tastes and all cultures.The library is the best place where a person can be acquainted with the latest researching of brave men , the emotions and feelings of men of arts.In fact , it is a spring of knowledge which is never finished.It is the place where a person finds comfort and relief after the troubles and cares of life . In the library a person can find himself among books which are the best friends of man,through books in libraries we spend our spare time and increase our general knowledge.

42- Keeping Your Body Healthy

Would you like to live a longer life? To live longer, you must keep your body healthy, and I have some suggestions for you. First you must eat healthy foods that will provide necessary protein, vitamins, and carbohydrates. You should not eat food that contains fats and cholesterol because they clog your arteries and cause heart attacks. Proper diet can help to keep your body healthy.

The second important requirement is regular exercise. You should exercise every day. You might jog or lift weights to keep your body healthy and active. The third and most important point is, not to take illegal drugs. Drugs can ruin your life and the lives of your family. You should not smoke, and you should not take heroin. By keeping your body healthy now while you are young, you could live longer, and you might enjoy life more.

43- Hobbies

We should practise something different from our normal work to make our life cheerful and pleasant. It is very important for us to have our own hobbies. Hobbies give you a chance to spend our time in a useful and pleasant way. In fact, there are various kinds of hobbies and we have own hobbies which suit our tastes. Playing games, collecting stamps, playing music, chatting and painting are all interesting hobbies and of great benefit to us. In fact, our hobbies help us to be sociable and at the same time very popular. It often happens that a hobby paves the way for us to become famous. So hobbies are not a waste of time but a way of earning our living.

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44-Travelling abroad

Travelling abroad has many advantages. By travelling to other countries, we see and learn a lot about many things, which we would have known nothing about, if we had stayed at home. Many students and scholars travel abroad to learn in the famous European and American Universities Besides many sick people travel for treatment in medical resorts and specialized hospitals abroad. Thousands of young men travel abroad on business to make money. Travelling abroad helps the youth to depend on themselves and gain self-reliance. On the other hand travelling abroad has disadvantages. Homesickness is one of them. Another disadvantage is the possibility of gaining some bad habits which don't cope with our Egyptian traditions and customs.

45-My dream house

My dream house won't be in the centre of the city, but it will be on the outskirts to be far from the noise and traffic. It will be in a beautiful location may be high up on a hill, overlooking a lake or some gardens, and every room will have a balcony so that I can enjoy the view. Also, I will plant trees, vegetables and fruit in its garden. In addition, it will have a garage for my car and the cars of my visitors.

My dream house will be very high-tech and I will be able to control, for example, the temperature of the rooms, or switch the TV on or off by remote control. It will also be well insulated so that in winter it will be warm and in summer it will be cool. It will be a detached house, but I hope to have friendly neighbours.

46-The qualities of a good leader

Leaders are examples people follow in their footsteps and hang around to organize their lives. There are some qualities leaders should have whether they are inborn in them or they acquire. Hence, good leaders should be calm and patient. So they can talk to people easily and make the right decisions. They need to be intelligent and understanding, too. They ought to be tolerant and get on with each others in particular those who oppose them. Also, they have to be sensible if there are any disagreements and do their best to settle the disputes. Finally, good leaders work for the benefit of the whole world.

47-Life in the future

Life in the future will be different from life now. Many changes will take place in every field. New inventions and new to other planets discoveries will appear. Man will send more spaceships and may find life possible there. Vast areas of the world's desert will be .The production of food will increase. A cure for dangerous reclaimed diseases such as cancer and AIDS may be discovered.

New sources of energy will be found. Computers will be widely used in all fields, especially in education. Means of transport will be faster and more comfortable. In fact, life will be very complicated and man will depend completely on machines. No one can be sure if life in the future will be better or worse.

48-Child's rights

Children are our dearest hope in life. They are tomorrow's youth, national wealth. They workers, employees and leaders. They are priceless form the main stay upon which the nation depends in the future. Hence, due fully. In fact care should be given to them so as to enjoy their childhood childhood is playhood. It is the stage in which the child'scharacter is formed. Parents, school and society have a role to play in this respect.

From the very beginning It is the responsibility of the parents to love select a decent name for the child. Children should be given ample and affection. Parents should clothe and feed them well. At schools, children ought to be developed physically , emotionally and mentally. Psychological specialists have to pay much attention to each child's character. They should help him/her to grow up as a good citizen. They should know the child's problems and try to solve them. Society must ban the work of children. Children should not be abused. They shouldn't work while they are young. To sum up, all have to raise a red card to the child's labour.

49-Ways of reducing road accidents

A lot of road accidents happen every day. Thousand of people die every year because of road accidents. Some drivers drive too fast. The slower drivers travel, the fewer road accidents there will be. There are many things we can do to reduce road accidents. Roads should be wide enough and well-paved. Car makers should make cars go slower and improve the braking systems انظمة الفرامل. They should supply cars with safety devices that can help to reduce accidents. Car drivers should follow the traffic rules and drive carefully. They should also drive less and use public transport more. The police must enforce يفرض the driving rules more strictly بحزم. Schools can teach children to be more careful on roads. Cyclists and walkers must cross roads at safe places. Cyclists can wear safety helmets خوذة الامان and wear protective clothes.

(50) Living in space

Next summer I am going to travel to space with three friends. We are going to have some training at first. The training will be long and difficult. You must be fit in order to survive in space. We are going to take some things with us like canned food and bottles of water.

In space there are a lot of problems. There is no gravity in space. It is hard to live without gravity. We will stay in the space shuttle all the time. We will miss our families. We will try to keep ourselves busy by reading books or listening to music. Living in space will be an exciting experience in spite of its disadvantages.

(51) Recycling

Many societies reuse materials that are thrown away. Materials ranging from precious metals to plastic spoons, can be reused. This recycling process extracts the original material and uses it in new products. In general, using recycled materials to make new products costs less and requires less energy than using new materials. The most commonly recycled waste product is printed materials.

Glass is a material which is economical to recycle. The recycled glass is melted and formed into new products. Certain types of nuclear waste can be recycled. Rare materials, such as gold and silver, are recycled because getting new supplies is expensive. It reduces pollution because recycling a product creates less pollution than producing a new one. Most experts state that the economic consequences of recycling are positive in the long term .

(52) The job you would like to work in the future

I would like to be a heart surgeon. This is because I like to adapt to different situations and meet different people. Also, I would like to continue to research new treatments. A surgeon can make a difference to people's lives. It's a hard job-working long hours in hospitals with the assistants and nurses around you all the time in the operation rooms. I'm proud to be helping sick people to start a new life with healthy hearts. Our surgeons, modern hospitals and intensive cares help to make Egyptians healthier, and that will be good for our society and the coming generations.

53- The role of charitable organizations

Doubtless, charities have become more important than ever. Today, some societies suffer from more and more problems such as poverty, diseases and food shortages that need the help of the white hands of donors and charitable organizations. Socially, millions of people are starving to death daily throughout the world because of famines or droughts. Who would be for those people if there weren't aid agencies and charitable organizations?

Medically these organizations play a big role in helping moneyless people to be treated free of charge in advanced medical centers. Politically, it is a means to stand beside a neighbouring country in times of earthquakes and natural catastrophes. In a word people should give more money to charity so that these organizations can play their role perfectly.

54- The importance of Science

There is no doubt that we live in the age of science and technology. Much of our progress is resulted of them. If we look at the latest discoveries in medicine, engineering and space travel. Computer and the internet are the inventions that make everything possible. The invention of planes and cars has led to great progress in transport. They made the world as if it is a global village. Another, many of the luxury goods we have, make our lives more comfortable and easier. In a word, science is the way to advance.

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55- The importance of the international trade

International trade is the exchange of goods and services between countries. This type of trade gives rise to a world economy, in which prices or supply and demand, affect and are affected by global events. Trading globally gives consumers and countries the opportunity to be exposed to goods and services not available in their own countries. Almost every kind of product can be found on the international market; foods, clothes, spare parts and oil. The internet is the widest current marketplace for international trade as the business world has become aware of the benefits brought by it; therefore so many websites were born and keep appearing in the endless universe or the World Wide Web.

56- How can elderly people make Contributions to society

No one can deny that elderly people can make contributions to the society. Elderly people can benefit their society greatly. They always like feeling useful and think they can make a difference to society. They have special qualities that younger people lack; they have more experience and knowledge which goes hand in hand with being calmer and more patient when dealing with different situations. Also, they are really sensible in making decisions. Furthermore, they can make use of their free time in teaching illiterate people, doing charitable work and help children with health problems. Finally, not having enough to do to fill the hours in the day is one of the biggest reasons for depression and boredom attacks elderly people.

57-The River Nile

It is said that Egypt is the gift of the Nile. No doubt, it is the source of our life. In fact, that is true because without this gift Egypt would be a barren desert. The River Nile is the longest river in the world. It provides people with fresh water, which is essential for drinking, washing, agriculture and industry purposes. Agriculture depends on irrigation. Without water, farmers wouldn't be able to grow rice, wheat, maizeذرة , fruits, vegetables... etc. The River provides us also with fish, which adds to the food wealth of the country. On the other hand, the High Dam in Aswan is the main factor for generating electricity, which is necessary to push forward the wheels of industry. The River is also a good means of transportation and sports. Ferryboats and cargo ships carry people and goods from place to place.

keeping our Nile clean is the responsibility of every Egyptian who cares for a clean and healthy life. Dumping rubbish and throwing factory waste in the river should be stopped completely. When we look at the continuing flow of the river, we should remember our ancient and glorious history and work hard to keep the power of this glory forever. In my opinion, the government should set up a new ministry and call it the Ministry of the Nile to look after the river and grant It every respect, care and attention.

58-The role of the Youth in serving their country

Youth are the backbone of civilized nations. They render fruitful services in all fields for the welfare of their society. While learning in schools and universities, the young man should study hard. He should concentrate on learning. After graduation, he should be ready to serve his country and do his best to become an active and honest member in his society .

A teacher, for example, helps his students to pass their examinations and finish their studies. A doctor works in hospitals to relieve the pains of his patients. An engineer works in the field of planning and construction. Young economists, pharmacists geologists and all specialists in various fields should participate in the building of a prosperous society.

59-Modern inventions

As a matter of fact this subject is a very important one to talk about as modern inventions play a vital role in everyone's life. Modern inventions make our life more comfortable than before. Work at factories is done accurately and quickly with the help of modern machines. Thanks to modern means of communication ,such as; the internet, artificial satellites, telephones and fax machines, the world is like a small village.

We can travel to any place by planes in a very short time. Space ships and rockets enable us to explore the unknown places. The T.V is one of the inventions that gives us sports, educational programmes , health programmes, events and entertainment. 'The washing machine helps housewives do better and easier wash. Modern inventions help man to extend the power of his mind. I can't imagine the world without inventions.

60- Cooperation and Tolerance

In fact, cooperation together with tolerance is essential for the success of any work and any company. Good teamwork requires that team members cooperate fully and show tolerance to each other. Each member does his part cooperatively, which in turn facilitates the work of the whole group. They do the work in a lovely atmosphere and achieve their goals.

Furthermore, people can't get on and agree all the time. Thus, showing tolerance to inflexible people melts all the disagreements among the members making them friendly and helpful with each others. Finally, when people cooperate with each other, life will be better for all.

61-A study plan

The best way to use time is to plan it, so the skill of making a study plan is very important not only for students but also for every successful man. It saves time and energy توفر الوقت والجهد because you know what to do and when to do the thing. You don't waste time doing a bit of work here and a bit there. It enables you to see a comprehensive overall picture صورة كاملة وشاملة of your time and how to manage it. A study plan should be flexible and elastic to cope with any sudden circumstances. It should include time for rest and play to keep your mind fresh and your body sound. Finally, I'd like to say that you can't enjoy your life unless you plan it.

62-Life in the past & today

In my view, life in the past was quieter and easier. Modern-means of transport like cars, trains and planes were not there. Consequently, there were almost no air-pollutants. Vast areas of land were cultivated. People depended mainly on agriculture as their main earner.

In the past there was shortage of medical care. Cholera and other serious epidemics أمراض متوطنة were attacking many people for a time. At present, nearly all epidemics vanished تلاشت thanks to medical care.

Nowadays, we hear every now and then of new discoveries such as the Femto second, and new inventions such as the computerized car. Also there are various means of entertainment. In short, life today has become more complicated.

63-Schools in the Future

I think our school will be completely different in the future. The ministry of education cares about creating a good citizen and a healthy young man as well. More attention will be given to sports. The computer will be used more widely. Every student will benefit from the internet in all aspects of his life. Moreover the students will be encouraged to take part in doing scientific research. This will encourage students to visit libraries more often.

Distance learning will be also the feature ملمح of the future. Students can study everything while they are far away from the school. They can take tapes or CD's to enable them to study their subjects at home. We can imagine a more different shape of school than what we see nowadays.

64-Turning the desert into farmland

In the last ten years, Egypt has turned large areas of desert into farm land. This has been done to provide more farmland so that more food can be produced for a growing population. Only a small part of Egypt's land is currently used by people. It is very important that this work continues because it is necessary to increase the amount of land available for agriculture to increase the amounts of food needed by people. As the population continues to grow, more land will be needed. We have to use modern machines to help us reclaim the desert. We should encourage young men to go to the desert and reclaim it. We can build new cities in the desert and encourage people to live there and reclaim the desert.

65-Water

No body can deny the fact that water is the main source of life. Without water, life on earth would have come to an end. Man, animals and plants would have died. In fact, water is the main factor in the development of countries both in agriculture, industry and all aspects of life. Man can get water from rain, rivers, wells, seas and lakes. To increase the supply of water, reservoirs and dams have been built to store water for the time of need. As the consumption of water is increasing so rapidly, the world may face a shortage in the quantity of water in the near future.

To solve this serious problem, the world should economize the consumption of water especially in agriculture, industry and also in domestic use. In my view, another solution is to have the water recycled to avoid wasting it. More dams and reservoirs should be built. We can obtain water also by desalinating تحليه water from seas. Although this is an expensive method, but we can rely on it if necessary.

66-The financial crisis الأزمة المالية

Most world countries are now suffering from a financial crisis. This problem has serious effects on the economy. The prices of most goods and products have gone up. Moreover وعلاوة علي ذلك , the prices of houses and land have increased. Poor countries are more affected than others. Egypt is doing its best to overcome تتغلب علي this problem. The government is planning to maintain تحافظ علي the rate of economic growth. معدل النمو الاقتصادي It is trying to encourage investment الاستثمار in different fields. Banks are offering loans قروض to young men to help them set up their own projects. We all have to work together to solve this problem. We must reduce consumption نقلل الاستهلاك and increase production. We should increase our exports الصادرات and reduce our imports الواردات. We should encourage our local products.

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67-Computers

Computers play a vital role in the world of modern technology. They render many services to man. People can use computers in a wide variety of ways. They can answer telephones, fax messages, record all kinds of information, answer letters and can easily perform the most complicated calculations in a few seconds. The only requirement is that the computer must be correctly programmed. Computers have so many everyday uses that the business world would stop without them. They can reserve airplane tickets, keep bank accounts, order goods, and rent cars. Computers help the police fight crimes and arrest criminals. In the world of medicine, computers are very useful. They are used in hospitals in making records of patients and fixing appointments with them. With the help of computers doctors can trace diseases and fight them.

Computers aid every level of education from simple programmes that teach simple additions to complicated data. Educators use computers to set examinations and prepare notes. By using computers, people save large amounts of time. Whether people realize it or not, computers control so many parts of our life in all fields, especially in communication, transportation, agriculture and education. Thus, the skills of using computers should be a major part of learning in all schools and universities. In spite of all these merits, a few people still think that computers are evil machines that waste our time and corrupt our youth. young people learn violence and crime. They sit for long hours attracted by its magic. This may damage their eyes. But still in my view, the world of computer is the peak of technology, which has become indispensable in our modern life. We have to accept it but only under certain supervision.

68- Online distance learning

Online distance learning is an instructional system which connects learners with educational resources. Students work on their own at home, or at school and communicate with faculty and other students via e-mail, video conferencing and other forms of computer-based communication. There are both advantages and disadvantages to online distance learning. Online distance learning is available all the time and everywhere. However, there are drawbacks for some learners. The online learner only has the written text; this may confuse the learner and cause misunderstanding. While distance learning allows openness, it is also cumbersome because it is done by e-mail messages and writing , therefore it may take more time than face- to-face learning. Online distance learning is important for students who may be unable to attend classes for various reasons like illnesses or busy schedules. They just want to do their studies at home.

69-The benefits of having different opinions

Sometimes having a different opinion with others may cause disagreements and disputes among us especially if each one sticks to his opinion. We can't ignore the benefits everyone of us can get from having different opinions. Firstly, we could know the best to do. Secondly, we can avoid punishment or misjudging others. Thirdly, love, respect, understanding and affection will prevail among the society members and this helps to develop and progress the society. The whole society will be like one unit in which each one works for the sake of others. Finally, it's not necessary that we all agree with the same ideas; perhaps when we disagree we can reach the right.

* sticks to : يتمسك بـ	* ignore : يتجاهل	* disputes : نزاعات
* for the sake of : من أجل	* misjudging others : إساءة تقدير الأخرين	* prevail : يسود
		* members : أعضاء

70-Why people should keep to the rules

Doubtless, rules organize people's lives and help them to work together and to cooperate. Firstly, they help people know what is right to follow and what is wrong to avoid. Secondly, they help to make sure things run smoothly and that people know what other people will do in certain situations. Thirdly, they help to make it possible to organize things. For example, in families there may be rules about bedtime, doing homework, helping with chores: in school there may be rules about uniform, meal times, play times, etc. When driving a car, there are rules about speed, traffic lights, roundabouts, etc.

However, if there are no rules, or people break the rules, people don't know what others will do in certain situations and it makes life unpredictable. People can get hurt, cars can crash and there could be a complete lack of order .

* smoothly : بسلاسة	* organize : ينظم	* rules : قواعد
* uniform : الزى الموحد	* chores : الأعمال المنزلية	* bedtime : وقت النوم
* unpredictable: غير متوقعة	* roundabouts : الدورانات	* meal times : أوقات الوجبات

71- Improving our villages

Our villages can be improved by different ways. Fresh water for drinking and electricity must be supplied. Clean and healthy houses must be built; they must include separate places أماكن منفصلة for animals.

Enough schools must be set up for all children to spread education لنشر التعليم. Paved roads .طرق ممهدة and easy means of communications should be set up to enable people to travel from place to place easily. Shops and supermarkets must be found too, in order to provide the people with their needs. In this way we can make our villages a better place to live in.

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72-he necessity of reducing our consumption of water and electricity

It is known that energy and water are the basis and the artery of life. All living things and machines can't live or work without them, however energy and water are about to run out. Therefore we mustn't ignore these problems otherwise we will lead hard lif .All of us must seek hard to rationalize using them .The Nile is the only source of water in Egypt. So we must keep it clean and use its water only when necessary. We mustn't be wasteful at using its water. We mustn't forget to rationalize using electricity. From my point of view, there are many simple ways to rationalize electricity for example we should switch off electric sets after using them. We must spread the awreness of the importance of rationalization among citizens to avoid this serious problem .We can use natural light by day . The Minister of education asked for rationalization of consumption of water and electricity in schools and education departments . At last not at least we can say that consumption rationalization of water and electricity need great interest from us.

73-Increasing Production and encouraging tourism are the only ways for Egypt to reach the shore of safety

Egypt nowadays is facing a great challenge. It wants to cross this critical transitional stage مرحلة إنتقالية حرجة to reach the shore of safety. In order to attain this sublime goal, هدف سامي Egypt is in a hard need of more efforts, more sacrifice and more self-denial. إنكار الذات There is no time for slogans شعارات and cheers. Actions speak louder than words. All Egyptians must realize this fact to forget about their political attitudes and serve their beloved Egypt. Every one of us should do his duty fully to make up for the time lost. We must bear in mind that increasing production is the only way for stability and safety. With it, we can increase our income and pass the burdens of life. Moreover, we have to encourage tourism by all possible means. We know that tourism is the second earner of hard currency after petroleum products. That's why we ought to provide tourists with all facilities to attract them to visit Egypt. Good accommodation, good transport and friendly treatment are the magical keys for tourism to flourish and prosper. Each one of us should see himself as a tour guide to achieve tangible ملموس progress in the field of tourism. In fact it's our responsibility to restore Egypt's pioneering role in the Middle East area.

74-Egypt as I think and dream of

Egypt , my beloved home country , is the Cradle of Civilization مهد الحضارة . So , I have always been thinking of it as the land of peace and love . I have always been dreaming of Egypt as the most modern and advanced country . A country in which people respect and tolerant to each other . A country in which law is applied and respected . A country in which discrimination has no place among citizens , regardless their religious or political beliefs . A country in which everyone has his work and lives in a safe home . I have been dreaming of Egypt like this as it has all the factors to be a pioneering country in all fields , with its great location and culture . Finally , I think my dream is up to achieve after the struggle of its youth to have their freedom and opportunity to live a decent life . حياة كريمة

75-" Terrorism"Violence" "Spreading crimes and bullies البلطجة " Crime doesn't pay " الجريمة لا تفيد

It is clear that crimes have increased in alarming rate nowadays. No day passes without hearing about a crime on TV or in the newspapers. In fact there are many reasons for spreading crimes in our society. These may be because of unemployment problem, ignorance, illiteracy, poverty, over population and the lack of religious awareness. These crimes cause fear, horror and insecurity among citizens. Crimes are always committed without any persuasive reasons. Criminals must know the fact that any crime doesn't pay and the criminal must be revealed how long he escapes. He also must know that he must obtain his penalty. The family, the school, the mosque, the church and the government must cooperate together to find a solution to this serious problem which threatens our life.

(76) The historical character I would most like to have met .

Our history is full of great men who did their best to serve their country. One of the greatest men in the history of Egypt is Saad Zaghloul. He was the leader of the 1919 Revolution . He fought against the British rule . He wanted Egypt to become an independent country .

Saad believed that the Egyptian people could win victory in the war against those who occupied their land. All Egyptians supported Saad in his call for independence. The British sent Saad into exile , but he continued fighting until his death. Saad was a rare example of a man who would sacrifice everything for the good of his country.

77- A Famous Egyptian scientist (Ahmed Zewail)

Ahmed Zewail is a worldwide famous Egyptian scientist. He was educated at Alexandria University. After his graduation, he went to the United Sates of America to continue his education. There he worked very hard and outdid تفوق علي everyone else.

In 1998, he won the Franklin Institute Award after he had discovered the smallest unit of time. This award is usually given to famous scientists and inventors. Dr. Zewail also uses very fast lasers to find out more about the chemicals. His work helps scientists to produce new and better drugs for curing diseases. In, fact Ahmed Zewail is a very good example that all Egyptian young men should follow.

78- Value of reading / Reading for all

Reading is very important. It is the food of the mind. Through reading, we benefit from the experience of other people. Reading has a good effect on our behaviour . It helps us to acquire good qualities . It enables us to understand the world that we live in. It helps us to solve our problems in life.

Through reading, we get a lot of information about the progress in science and technology. By reading, we never feel lonely . In fact, books are the best friends. Reading helps us to develop our characters and widen our horizons. Many public libraries have been set up in towns and villages. This will enrich our cultural life and create generation of scientists and thinkers .

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79- A Famous writer

Naguib Mahfouz was born in Cairo in 1911. He began writing when he was only 17. He studied philosophy الفلسفة at Cairo University and graduated in 1945. He decided not to follow a university career, instead, he worked as a civil servant موظف حكومي in several governmental ministries وزارات.

His first novel was published In 1939. Since then, he has written more than 30 novels and several short stories. He received many awardsجوائز for his writing. In 1988, he was awarded the Nobel Prize for literature. He was elected انتخب as a memberعضو of the American Academy of Letters and Arts الأكاديمية الأمريكية للفنون والآداب in 1992. In the same year, he was awarded a doctorateدرجة الدكتوراه by the American University in Cairo.

80-Newspapers or the internet

Everyday we are bombarded تنهمر علينا with news from all over the world in newspapers, on the radio and television and on the internet. Newspapers have several advantages. You accompany your favourite newspaper everywhere you go. You can read what you like and neglect what you don't like. You can read a piece of news with all its details .

However, we are in the age of speed . Everything is done in a hurry. Most people don't have time to read newspapers. The internet is the latest means not only to get news but also to acquire any kind of information you want. It is a great blessing. But it is rather expensive. In the near future, the internet will have the upper hand not only in communicating news but in all aspects of life as well.

81- Adventures

Mountaineering and mining are dangerous adventures. There are reasons why people choose these dangerous actions. Climbing a great mountain is a lifelong ambition. People climb dangerous mountains because they want to conquer something during their life. A dangerous mountain is a challenge; when someone has climbed it, they have reached their goal and they feel fantastic. In fact, a lot of climbers lost their lives while climbing mountains. Similarly, adventurers risk going missing while searching for treasures in' African deserts. Walking across a desert, some adventurers may die of thirst. They may be captured or killed. On the contrary, others can take enough diamonds to make them rich.

82-Water Shortage

In the next few decades, a lot of countries are expected to face water shortage. This problem often results from over-population and the abuse of irrigation water. Egypt is among those countries that will suffer from lack of water. Some of the Nile Basin countries are building dams over the Nile to generate electricity that will probably reduce the third of Egypt's share of water. Yet, we've got several solutions to overcome this serious crisis. First, we must rationalize our water consumption. Second, modern ways of irrigation have to be used to preserve water. Third, we can depend on the underground water to satisfy our needs. Moreover, birth rate has to be cut down. In this way, water wasted aimlessly can be saved for the coming generation.

decades	عقود	result from	ينتج عن
over-population	عدد السكان	abuse	سوء الاستخدام
Irrigation	الري	Nile Basin	حوض النيل
dams	سدود	generate	يولد
reduce/ cut down	تقلل	share	نصيب
overcome	يتغلب	crisis	أزمة
rationalize	يرشد	consumption	الاستهلاك
preserve	يحافظ	satisfy	يفي / يرضي
birth rate	معدل المواليد	needs	احتياجات
aimlessly	بلا هدف	generation	جيل

83- A book that you have enjoyed reading

I read a wonderful book, written by Charles Dickens. Its title is Oliver Twist. Dickens wrote it in the nineteenth century. I read it last week in the school library. It is about a child who had to live in a workhouse because his mother died when he was born. In this story, Dickens shows the dark side of life in London in the nineteenth century. He describes the life of child workers and the life in the workhouse where poor people were sent to live and work. The details of characters and the workhouse are wonderful. The characters are Oliver Twist, some members of a gang and Mr. Brownlow who will adopt Oliver. I liked this book very much as it has a moral. The moral is "Good people are rewarded while bad people are punished." Really, this is my favourite book, so I will definitely read it again.

84- Global Warming

Most people now accept the fact that the world's climate is changing. The carbon dioxide in the atmosphere is increasing mainly because we burn fuels such as oil and gas. The fact that we continue to destroy the rainforests (which take in carbon dioxide and produce oxygen) makes matters worse. How will global warming affect the world? It is now known that the ice at the Arctic and the Antarctic is melting. If this continues, sea levels will rise and some parts of the world will be flooded, making many people homeless. So what can be done? Countries must stop destroying the rainforests and produce less carbon dioxide. And, as individuals, we must all reduce the carbon dioxide we produce. This can be done by people using cars only when they have to or by turning down air conditioning in the summer.

85-Increasing Production and encouraging investments are the only ways for Egypt to reach the shore of safety.

Egypt nowadays is facing a great challenge. It wants to cross this critical transitional stage مرحلة إنتقالية حرجة to reach the shore of safety. In order to attain this sublime goal, هدف سامي Egypt is in a hard need of more efforts, more sacrifice and more self-denial. إنكار الذات There is no time for slogans شعارات and cheers. Actions speak louder than words. All Egyptians must realize this fact to forget about their political attitudes and serve their beloved Egypt. Every one of us should do his duty fully to make up for the time lost. We must bear in mind that increasing production is the only way for stability and safety. With it, we can increase our income and pass the burdens of life. Moreover, we have to encourage investments by all possible means.

86-Democracy in Egypt

Since the dawn of history, man has lots of dreams. One of them is to live in a democratic society. That's why people all over the world call for freedom nowadays. Democracy means that people are given all their rights. It helps people to have the sense of belonging and to be loyal to their own country. People can also feel that they are decision makers of the country. Concerning our country, Egypt has taken great steps towards democracy. Nowadays, everyone has the right to express his opinion freely. Also the government encourages people especially the youth to take part in the political life. The Egyptians have called lately for changes in the constitution These changes will enable everyone in our country to apply for the presidential elections. Finally, one can say that all the citizens have the right to live in a democratic society. However, people should never abuse democracy.

87-Eliminating illiteracy

It's crystal clear that illiteracy is the stumbling block حجر عثرة to progress and welfare. It hindersتعيق all the steps of development. We cannot achieve progress unless we get rid of this serious problem. Consequently, Egypt's first lady is doing her very best to eliminate illiteracy among young boys and girls. Long term plans have been drawn to realize this aim. تم و ضع خطط طويلة الأمد لتحقيق هذا الهدف

The one class schools مدارس الفصل الواحد can help eliminate their illiteracy. Mosques and churches can organize special classes for them with specialized teachers. We mustn't neglect the role of elementary schools مدارس ابتدائية in our villages. TV can play a vital role during its programms and arrange campaigns حملات to encourage them to take part in these classes. Thanks to all efforts in this respect, المجال these young boys and girls will grow up not as machines but as imaginative human beings. كائنات بشرية واسعة الخيال

88-The role of woman in society

Really , we can't imagine our life without woman. She is half of the society and gives birth to the other half. In fact, man and woman are a double face coin.وجهان لعملة واحدة She plays an important role in modern societies. She is the cornerstone of the family and the society. Now she

shares fully in the life of society with man . She has proved her worth إستحقاق in every field of life. She works in factories, hospitals and schools. She has become a ministress and even a prime ministress in some societies . She has held the post of a judge. She has a say in her country's policy .

Woman has proved that there is no difference between man and woman in handling تعامل any kind of work. She can even handle certain tasks مهام better than man can do . Besides, on her shoulder lies the responsibility of bringing up children. Woman has made great efforts towards equality with man. She has come a long way and she still has a long way to go on for equal opportunities. In short, she is standing at an equal footing with man in nearly all fields of life.

89-Industry in Egypt

Industry is the main stay الدعامة الأساسية upon which the economy of the country depends. It is a chief source of our national income. It can help a great deal in setting up great national projects. Industry plays an important role in achieving progress, welfare, and prosperity to Egypt. Therefore, the government gives due care اهتمام بالغ to the field of industry. Industrial and technological projects are our way to cope يساير with the advanced countries.

In the new cities, a big number of industrial areas were built. The factories in these areas can provide our youth with work opportunities. In other words, بعبارة أخرى they help in solving the problem of unemployment. In this way, our people can enjoy a better standard of living. The products can be exported to increase our resources of hard currency. Our government does its best to encourage industry in Egypt. It encourages investors to invest money in Egypt. It provides them with all facilities تسهيلات to establish their own factories. It also offers loans قروض with a low interest. فائدة Restrictions القيود on exports have been taken away to help them export their products easily. I think the future of the Egyptian industry will be prosperous.

90-People and fashions

Fashion means the style of clothes, hair, behavior etc that is popular at a particular time. People all over the world are fond of buying the latest fashions احدث الموضات yearly. Fashion houses بيوت الأزياء always decide how we should appear and what we should wear. These houses decide not only the clothes, but shoes, hair, hand bags and jewellery as well. In fact, the world of fashion is endless.

The big fashion houses in many countries of the world design fashionable styles and colours to satisfy all tastes. لترضي جميع الأذواق Women cannot ignore fashions and are always attracted to buy dresses, blouses, skirts, etc... . Men also try to follow fashions when they buy suits, shirts, ties and trousers. What is clear is that fashion changes every year. Consequently, what is fashionable مساير للموضة this year will be out of fashion موضة قديمة next year.

91-Modern means of transport

There is no room for doubt that transport has been greatly developed in the last few years. The world has become a small village. In the past people found difficulties in moving from place to another. This used to take much time and effort. Nowadays passengers can cover long distances in no time. Thanks to modern means of transport, travel has become easier, comfortable and enjoyable.

Now cities are getting more and more crowded, so people look for modern means of transport to help them go here and there fast. Modern underground metro, planes and trains can help them save time and effort. Businessmen can reach their destinations جهة الوصول without losing much time. Goods can be transported quickly to markets to help reduce the wastage. خسارة Without these modern means of transport, we would face a lot of trouble.

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92-Energy shortage crisis

Today's world has been suffering from lots of problems. Energy shortage is one of them that should be scientifically solved. In the past, people depended on the natural energy such as the wind, the sun and water. These sources of energy were available, renewable and clean. However, man has made some new inventions that enabled him to discover oil, coal and natural gas. These forms of energy have become very expensive, rare and limited. In Egypt we suffer a lot from gas and petrol shortage .Some people make full use of this problem and began to blackmail those who need it by paying it with high prices

That's why the price of these sources have gone up recently. Threre are steps to solve this problem . The government should pass strict rules in distributing gas or petrol . Individuals should reduce less amounts of these forms of energy by using public transport and not using their private cars. . Scientists have a big role to solve this acute problem. They have to find alternative sources of energy. People should also make good use of the renewable and cheap sources. Finally ,one can say that our world has lots of problems nowadays. However, these problems can be scientifically solved. It is said that no problem is insolvable.

93-The importance of electricity in our life

It has been taken for granted* أصبح من المسلم به *that electricity is indispensable* لا يمكن الاستغناء عنها *in our life. It has become so important that we can't imagine our life without it. Electricity is a mysterious power* قوة غامضة *which can drive* تشغل *machines and different kinds of devices.* اختراعات *It is produced by various means such as batteries and generators.* مولدات *We can also generate electricity using waterfalls, wind, the atomic power as well as the sun.

***In fact, the advantages of electricity are endless.* لا نهاية لها *It helps man to increase production as it drives machines in our factories. We use it to illuminate* ينير *houses, streets and schools. It is used to run the household apparatuses* الأجهزة المنزلية *like the fridge, the water heater, the fans and many other sets. Saving energy is necessary. That's why we should cut down our consumption.* نحد من استهلاكنا**

94-Sources of Clean power in Egypt

Egypt is blessed with a lot of gifts تنعم مصر بكثير من الهبات - It is rich in sunshine, water and man power. The sunshine can be a source of en-

ergy. It is useful for the growth of animals and plants as well. It can help in producing solar power. Thus, Egypt can be a developed country using a clean source of energy. Water is also plentiful وفير in Egypt. It can be used in planting vast areas of desert land so that we can increase our food production.

However, if we don't employ man power in a proper way, بطريقة ملائمة we may spoil نهدر our natural resources. Man is the master of all these resources. Plans should be made to benefit from يستفيد من man power to be able to face any problem in our country.

95-Globalization

Globalization is the system in which the same products are sold throughout the world by huge multinational companies. Everybody wears the same trainers, eats the same fast food, drinks the same drinks and watches the same programmes on television. Globalization is seen as a threat by increasing numbers of people. People feel that globalization is growing as consumers are not given a choice. They worry about the effect globalization will have on the culture of individual countries, cities and towns. Moreover, in a global market, the bigger companies have more money to expand and advertise, and they can also make and sell their products cheaply. The result is that people stop buying from the smaller, local companies. Some people might see the global culture as a good thing as it brings people together and means that we have cheap food.

* globalization : العولمة	* a threat : تهديد	* effect : تأثير
* trainers : الأحذية	* a choice : إختيار	* expand : يوسع
* advertise : يعلن	* means : يعنى	

96-Internet shopping

Doubtless, online shopping has become so popular today. It has some advantages and disadvantages for companies and consumers. As for companies; they have a bigger market: they can sell anywhere in the world. They don't need to spend money on shops and places to sell their products, they only need to have a website. This way they can sell the products more cheaply. As for consumers, things are cheaper for them to buy and they have more choice because they can shop in many different places, looking for the cheapest prices. They can buy everything online and from home. They don't have to go to the shops, so it is quick and convenient.

However, this kind of shopping can be risky for customers for many reasons: firstly, there aren't any real products to pick up. Secondly, to buy online, you should have a credit card and this may be risky because of the credit fraud. Thirdly, older people and people who don't have experience using a computer might find it difficult. Fourthly, sometimes the wrong products are sent or they arrive damaged or don't arrive at all.

In the end if you shop online, you must use only trusted companies and not give your bank information.

Doubtless : بلا شك*	convenient : ملائم – مناسب*	risky : خطير*
website : موقع على الانترنت*	fraud : إحتيال*	pick up : يلتقط*
damaged : تالفة*	trusted : موثوق فيه*	

97-The importance of motivation

Motivation helps you go through difficult times, and push you to excel in your life. It is essential if you want to succeed. First, if you are motivated, you like to do your work so it's much easier for you to do. You don't need other people to push you. Second, you need motivation to keep moving forward when the situation is difficult. Without it, it's easy to give up when you meet obstacles. Third, motivation helps you enjoy your journey to success. The journey to success is not easy. Furthermore, it's a long way.

At last, motivation can make the difference between being a winner and a loser in life.

motivation : دافع*	* keep moving forward : يستمر فى التقدم للأمام	* essential : ضرورى - جوهرى
obstacles : العقبات*		
excel : يتفوق*		

98-Our duty towards our parents

It is taken for granted من المسلم به that we owe much to our parents who looked after us when we were young. They did their best to provide us with food, clothing, shelter مأوى and education. They sat up beside our beds when we were ill. They spared no pains عمل ما في وسعه to give us the best start in life. So it is our duty to love and respect them. Consequently, all that we offer to them is not sufficient كاف compared to what they have done for us. We have to take their advice and obey their orders since they have experienced in life with its up and downs. تقلبات It is also our duty to help them in every possible way. We can do the shopping and help them at home. When they grow old, it is our turn to repay their kindness. عطف We should look after them in their old age and give them every possible comfort. Finally, we should put into consideration that we can never repay a part of what they deserve.

99-The advantages and disadvantages of advertisements

It's a fact that business without advertisement never flourishes .Goods can be advertised in various ways ; on TV , in newspapers and magazines , by posters put up in streets . In Egypt , advertisements have become an important part of television . Not only do they attract kids , but the elders as well . Most of them are about fast food , crisps chocolates and the like . Some advertisements are about films and plays . Of course , they ruin the pleasure of watching TV programmes because they are displayed in the midst of them . I , myself , don't like the way they are displayed on TV in Egypt They don't reflect the Egyptian culture at all . Almost all TV advertisements show merely dance and nonsense.

100-Economic Development Conference (EEDC)المؤتمر الاقتصادي

The economic Development conference held in sharm Elsheikh was a very good and positive step in the right direction .After years of political turmoil that have negatively affected Egypt's economy, the summit aims to show the world that Egypt is on a new track, and to present it as a country full of investment opportunities in many different sectors. It is high time to create a positive change in Egypt and develop our economy. Developing our economy is our only way to build up our country, all of us must be responsible for our new Egypt . Egypt hosted the Egypt Economic Development Conference in Sharm El Sheikh which will put the economy on the right path of growth.We hope that all the world countries put their hands with the Egyptian government and invest in Egypt.

101-Drawbacks of learning through the internet at home

Though learning through the internet has it comfortable attitude, it really has its drawbacks. It shouldn't be the main means of learning and acquiring different types of information. It keeps a student away from the class teacher with whom he discusses the lesson till he is quite convinced, and also from his classmates with whom he participates in the discussion and gets benefit from it. Besides, students would be able to practise school activities in the different areas. Moreover going to school, and spending a school day there, gives a student the opportunity to express himself in real life situations and find solutions to problems which he might face.

102-My idealist (my ideal person) The person I admire most

To begin with, I'd like to say that everyone in life has an idealist that he admires most and wants to follow on his footsteps. I myself have an idealist whom I love, respect and admire. He is my teacher of English. I admire him because of his wonderful personality as he has a mixture of all kinds of personalities. He is serious, funny, helpful, modest, stylish, smart, clever, knowledgeable, wise and witty. He loves his work very much. I always enjoy his lessons. He always treats his children as if they were his brothers, sisters or even his friends. Indeed, he is a very hard-working man. He always gives us a push forward. Finally, I'd like to say that whatever I write I can't describe that wonderful man, Really, I adore him

" The positive topic " الموضوع الأيجابى "

In fact…. العنوان…. is (are) considered a topic of great importance that's why we should give attention to it . We all agree that…….العنوان ….. Play(s) a lively role in our life <u>because سبب الأهمية</u> ..As a result of this, we can say that عنوان الموضوع has (have) positive effects on us and it is clear that it may lead us to a better life. Hence, it is necessary for us to do our best to benefit from it by all possible means and this can be done by several ways <u>like…طريقة الاستفادة…….and……</u>To shed more light on that , I can say that we should double our efforts to achieve what we want .Briefly, we can say that if we follow these suggestions, we can enjoy our life . At last, not at least, we can say that عنوان need(s) a great interest from us.

The Negative topic " الموضوع السلبى "

It is a given fact that العنوان is (are) considered one of the most serious problems that we face in our life. It is clear that ,there are many causes that lead to this problem l<u>ike أسباب المشكلة</u>…This problem has negative and serious effects on us <u>because</u> <u>تأثير المشكلة</u> …………Therefore, we should do our best to solve and avoid this problem by all possible means . From my point of view, this problem can be solved easily. This can be done by several ways such as co-operation, spreading national awareness among citizens and hard work. Briefly, if we follow these suggested solutions, this problem will be solved sooner or later and we will be able to lead a happy life free from problems.

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General ideas of a paragraph about a person or Someone you like:

I like………. Ahmed Zewail……… .He is a great man .When he was young , he had a dream. He lived to achieve it .And he did . But he did after the hard work he had done . He studied well .He made a lot of efforts to achieve progress to his country . He presented a lot of master works for the world . Now he is a world-famous man . He is beloved by all the citizens of his country . He was awarded many prizes . All young people look forward to becoming like him . They consider him their good model.

Workbook paragraphs:موضوعات كتاب التدريبات

103-Space travel in the future

Man has been dreaming to travel into space for a long time. History mentioned ذكر some attempts محاولات of flying when the Arabic scientist Abbas Ibn Frens tried to fly and The Wright Brothers tried to fly. But now travelling into space has come true تحقق and actually في الحقيقة man الإنسان landed هبط on the moon and the Mars كوكب المريخ. Scientists sent equipment معدات/أجهزة into space and they can repair it. Now we live in a small village and space is no longer لم يعد a mystery سر غامض. Man began to know everything about it and in the future people may live on other planets كواكب. People may spend their holidays on space. Travelling into space became very easy and comfortable. Some people travelled into space to spend holiday. So we can call our world a global village قرية عالمية.

104- A film you have enjoyed recently

In fact I like comic films best. Watching comic films makes my day تسعدني because they make me laugh. I think a successful film should not only have a good moral مغزى but also it benefit تفيد the society. Really, I have watched a film of Ramadan Mabrouk Abu El-Allamen Hamoda recently. I really enjoyed watching this film because it deals with يتناول some important social issues قضايا in a comic way. The moral of this film is that it shows some problems in our society resulted from ناتجة عن contacts الوسايط and social differences. This film tries to solve these problems. It also shows the important role of the teacher in the process عملية of the change if there is determination تصميم, bravery شجاعة and patience صبر. To sum up للتَّلخيص, I would like to say watching films is sometimes the best way to have an influence تأثير on people. At last not at least أخيراً وليس آخراً, I recommend أقترح watching this film to enjoy.

105- Unusual weather that you remember

Last summer, my family and I went to the beach for three days. Most of the first day was on the road because the car broke down تعطلت so many times. Therefore, we arrived late. I spent all the night dreaming

about swimming and sunbathing أخذ حمام شمسي. When I woke up استيقظت in the morning I was surprised. The weather was stormy عاصفاً and rainy ممطراً, so we stayed indoors داخل المنزل all the day. In the evening my little sister got ill, so we took her to the hospital where we spent most of the third day. Finally, we packed حزمنا our luggage أمتعتنا and came back home. It was a very unlucky trip.

106- Something you wish you had or had not done in the past

One day a big fire broke out نشب in one of the famous stores in Kasr El-Nil Street. Some people saw the fire and rang up the firemen who came at once with their fire-engines. They used hoses خراطيم for throwing water onto the fire. It took them three hours to put out يطفئوا the fire that caused countless لا تحصى loss and damage. They discovered that the fire had been started by a cigarette end thrown carelessly. In fact, I was the one who had done that.

107- Where you prefer to look for information and find out the latest news

Everyday we get a lot of news from all over the world in newspapers, on the radio and television and on the internet. Newspapers have several advantages. You can take your favourite newspaper everywhere you go. You can read what you like and leave what you don't like. You can read a piece of news with all its details تفاصيل. However, we are in the age of speed عصر السرعة. Everything is done quickly. Most people don't have time to read newspapers. The internet is the newest means أحدث وسيلة not only to get news but also to get any kind of information you want. It is a great invention. It is getting cheaper. In the near future, the internet will be widely spread not only in communicating news but in all fields of life as well.

108- Your ideal university course

My ideal university course is archeology علم الآثار. I'm very interested in archeology علم الآثار and meeting tourists. I often go to the Pyramids and many other tourist sites to speak to tourists there. I am looking forward to be <u>a tourist guide</u> after I graduate أتخرج. This will give me a capital كبيرة chance to meet tourists and spend much time with them. I know this means that I should master أتقن at least one foreign language and have an adequate كافية knowledge معرفة of بـ other languages; so I try hard to learn English well. I learn as many sentences as possible بقدر المستطاع. I learn new words every day. Also I listen to many recorded مسجلة materials مواد and watch many foreign films to be familiar with على دراية بـ the correct pronunciation النطق and intonation التنغيم. My hope is to study tourism السياحة in the university, so I study hard to get the marks needed for that. I am determined مصمم to reach that goal and try hard to overcome أتغلب على anything that may hinder يعوق it.

109- What families can do to save energy

All of us can do many things to save نوفر energy. We should all use energy more wisely بحكمة. Families can recycle تعيد استخدام paper, plastic, glass and aluminium cans العلب المصنوعة من الألمونيوم. They can turn the air conditioner down. They can use energy-saving الموفرة للطاقة bulbs المصابيح. Family members can use their cars less. Walking and cycling ركوب الدراجات are great forms أشكال of exercise. They can use energy-efficient ذات كفاءة في استخدام الطاقة home appliances الأجهزة المنزلية. They should turn off computers and televisions when they are not using them. They should not leave lights on when there is no one in the house. They can use fans المراوح instead of air conditioners as they use less electricity. They should buy things that can be used over and over instead of buying disposable items المواد الغير مفيدة بعد الاستعمال that are used once and then thrown away. In fact, saving energy is very important nowadays.

110- A novel or a short story you have enjoyed reading

"Quick thinking" is a tragic story قصّة مأساوية. One day a diamond merchant تاجر ماس wanted to hire يؤجر an officer to guard him يحرسه and his diamonds. An officer read the advertisement and thought that the job suited him كانت مناسبة له. The merchant was going to America to sell his lovely diamonds (children). They took a ship and the officer advised the merchant to keep them in the ship's safe خزانة السفينة. The merchant obeyed, but after a few minutes, he took his children out of the safe to take a look at them يلقى نظرة عليها. At this moment the ship gave a sudden and violent roll لفة مفاجئة وعَنيفة. The box which contained كان يحتوى على the diamonds shot towards and under the railing السور الحديدي and fell into the sea. The clever officer seized أمسك a table and two chairs and threw them after the box. They reached the sea and formed كونوا/شكلوا one group with the box of diamond. The merchant didn't see all this. He died of a heart attack نوبة قلبية as soon as he saw his well- loved children (diamonds) disappear into the sea.

111-What you think is the most important scientific discovery or invention of the last 50 years.

I think the internet is the most important scientific invention of the last 50 years. Millions of people all over the world use the internet. Using the internet is very easy. We can get all kind of information through the internet. People can use the internet for their studies. They can use it for making friends in other countries. They can do the shopping on the internet using credit cards. Companies use the internet to advertise تعلن عن their products منتجاتها and sell them. People like engineers, doctors, teachers, accountants and professors use the internet to help them with their jobs. You can learn a foreign language on the internet. You can get money from the bank on the internet. The internet is also used for entertainment الترفيه. You can play games and listen to songs. The internet has become an essential part of our modern life. In fact, the internet is the most important invention in our age.

Letter Writing

الشكل العام للخطاب مهم جدا:

اسم الشارع + رقم المنزل
اسم المدينة
اسم الدولة (في حالة إرسال الخطاب للخارج)
التـاريـخ

Dear + اسم المرسل إليه

المقدمــة

الموضوع

الخاتمة

Yours ,
اسم المرسل

عليك اتباع التعليمات التالية:

1. قم بتسطير الورقة من الأربعة جوانب بالقلم الرصاص.
2. في الركن العلوي من ناحية اليمين، قم بتخصيص أربعة سطور لعنوان المرسل والتاريخ. في أول سطر اكتب رقم العمارة واسم الشارع ثم comma. في ثاني سطر اكتب اسم البلد ثم comma. في السطر الثالث اكتب الدولة ثم full stop. في السطر الرابع اكتب التاريخ ثم full stop. لاحظ أننا نكتب عنوان المرسِل وليس المرسَل إليه. لأن عنوان المرسَل إليه يكون مكتوباً على المظروف envelope.
3. ابدأ في كتابة خطابك بعبارة (,....... Dear) ومكان النقاط اكتب اسم من ترسل بالخطاب له. ولا تنسَ وضع comma بعد اسم من ترسل له الخطاب.
4. اكتب مقدمة أنيقة لخطابك ولا تنسَ ترك مسافة بادئة indentation.
5. اكتب الموضوع الأساسي للخطاب بعد المقدمة.
6. قم بإنهاء الخطاب بخاتمة أنيقة. وبعد الخاتمة اكتب (,Yours) ولا تنسَ وضع comma وتحتها اسم المرسِل.

Introductions:

1-I am sending to you this letter hoping that you and your family are all enjoying the best of luck and health.

أرسل لك هذا الخطاب متمنياً أن تكون أنت وعائلتك جميعاً تتمتعون بأفضل صحة وأفضل حال.

2- How are you and your family?

3-I hope you and your family are fine.

جمل هامة جدا تستخدم حسب الغرض من الخطاب:

- ♦I have the pleasure to accept your kind invitation.
- ♦I am so sorry I won't be able to accept your invitation because…
- ♦ I was so sorry to hear that you (had an accident….)
- ♦ I'd like to congratulate you on your (success / marriage / birthday)
- ♦ I am very thankful to you for (your nice present / your kind offer)
- ♦ I am so sorry to hear about your illness
- ♦I'd like to invite you to….

Conclusions:

1)-I'm looking forward to hearing from you soon.
(2)-With my best wishes.
(3)-Remember me to all at home.
(4)-I am looking forward to hearing from you.
(5)-Give my love to all your family

Write a letter to your friend David with whom you spent a week in London. Thank him for his hospitality and kindness. You are Ahmed and you live at 50 Ramsis Street, Cairo.

50 Ramsis Street,
Cairo,
Egypt.
15th June, 2015.

Dear David,

How are you? I hope you are well and enjoy your time. I am very pleased to write you this letter. I'd like to thank you for your hospitality and kindness when I visited London. I enjoyed meeting your family. The food was very delicious. London is a very beautiful city. I enjoyed shopping in London. I bought very nice presents. What about visiting Egypt one day? You'll enjoy it so much. Remember me to all at home.
I am looking forward to hearing from you.

Yours,
Ahmed.

E-Mail البريد الإلكتروني

Write an e-mail to your new British pen friend, Michael:

- ☺ Start the e-mail and ask about your friend's health.
- ☺ Tell him that you are coming to London with your family on August 10th.
- ☺ Ask him to meet you at the airport.
- ☺ Tell him how long you are going to stay in Britain.
- ☺ Finish the e-mail.
- ☺ Your name is Mustafa and your e-mail ID is Mustafa@yahoo.com and your pen friend's e-mail ID is Michael15@yahoo.co.uk

From : Mustafa@yahoo.com.
To : Michael15@yahoo.co.uk.
Subject : My visit to London.
Date : 15th, June,2015.

Dear Michael,

I am sending to you this e-mail hoping that you and your family are all enjoying the best of luck and health. How are you? I want to tell you about good news. I am coming to London with my family on August 10th. Could you meet me at the airport, please? I will stay in Britain for 2 weeks. I wish it would be a nice holiday. I intend to improve my English and meet such nice people in London. I want to gain information about the history and geography of Britain. I know that London is full of nice landmarks such as Big Ben and London Bridge, so I hope to enjoy my time. I am looking forward to hearing from you.

Yours,
Mustafa.

Common Mistakes in Writing
أخطاء شائعة فى الكتابة

أولا : أخطاء علامات الترقيم punctuation

1-نجد الطالب يبدأ الجملة بحرف small ويستخدم ال capital فى غير مكانه وقد ينهى الجملة بفاصلة ويختم السؤال بنقطة يعنى فوضى.

لازم الطالب يعرف أن :

أول حرف فى الجملة لازم يبدأ ب capital مثلا مش ينفع اكتب كده he is ill. لازم اكتبها كده : He is ill.

- الضمير (أنا I) يكون هكذا capital فى أى مكان فى الجملة.
- أسماء الايام والشهور والاشخاص والبلاد والوزارات واللغات والجنسيات والبحار والانهار والمحيطات والقنوات والخلجان والسدود والواحات و الجبال والكتب والصحف ولفظ الجلالة God وضمائره والألقاب كلها تبدأ بحرف capital.
- ننهى الجملة بنقطة.
- ننهى السؤال بعلامة استفهام.
- بعد Yes او No نضع فاصلة وكذلك قبل الكلام المباشر وعند مخاطبة شخص وللفصل بين مجموعة من الكلمات فى قائمة من نوع واحد.
- وعلامة التعجب بعد التعجب ! What a good pen.
- علامات التنصيص " " فى الاسلوب المباشر.
- -ال apostrophe للملكية: سيارة عمر Omar's car ولو الاسم منتهى ب s نضع ' فقط.

ثانيا / أخطاء الجرامر وهذه كثيرة جدا جدا ومنها :

1- كتابه الجملة بدون فعل وهذا لاعتقاد الطالب انه مادامت الجمله فى العربى مش فيها فعل (الجمل الاسمية طبعا) يبقى فى الانجليزى نفس الوضع . طبعا الكلام ده غلط لأن لازم الجملة فى الانجليزى يكون فيها فعل لذلك اذا لم تجد فعل فى الجملة العربى التى تترجمها الى انجليزى استخدم من عندك احد افعال verb to be.

مثلا بعض الطلبة عاوز يقول : مصر احسن بلد فى العالم :/ Egypt the best country in the world

نقوله لا ناقصة حاجة مفروض تقول Egypt is the best country in the world.

2- عدم استخدام a / an حينما يكون ضرورى استخدامهم مثلا الطالب يريد ان يقول :

اشتريت كتابا يكتبها هكذا

I bought book.

نقول له الجملة ناقصة هيقول ناقصة اية؟ نقوله كلمة كتابا دى اسم مفرد معدود نكرة صح؟ يبقى لازم نحط قبلها اداة نكرة a مع الاسم البادئ بحرف ساكن و an مع البادئ بحرف متحرك يبقى الصح انه يقول **I bought a book.**

3-الاستخدام الخطأ ل the فكثير من الطلاب يستخدمها قبل كلمات لا تأخذ the ولذلك ننصح الطالب بمراجعة استخدامات the ومتى لا تستخدم.

تذكر ان the لاتستخدم قبل الالعاب الرياضية footballوليس the football ولاتستخدم قبل اسماء المواد الدراسية ولا المواد الخام ولا الاسماء المعنوية ولا اسماء الوجبات ولا اسماء اللغات ولا قبل كلمة home ولا قبل كلمة work بمعنى العمل ولا تستخدم قبل اسماء الاشخاص والبلاد الا المستثنى من هذه القاعدة ولا قبل الاسم الجمع الذى يشير الى شيئ عام غير محدد اما ان اشار الى شيئ محدد او مخصص يسبق ب the.

4-الاستخدام الخاطئ لترجمة الافعال التى تتبع بحرف جر فى اللغة العربية بينما هذه الافعال لا تأخذ حرف جر فى الانجليزية وذلك لاختلاف طبيعة كل لغة عن الاخرى واليك هذه الأمثلة:

* يتمتع ب enjoy وليس enjoy with كما يكتبها كثير من الطلاب وهذا خطأ أكيد.
*يحتفل ب celebrate * يخاطر ب risk *يتغلب على overcome* يجيب على answer
* يقترب من approach *ينتهى من finish
*يصل الى reach لكن arrive at/ arrive in * يسمح ل let * يؤثر على affect *

5- من الخطأ العجيب استخدام to بعد الافعال الناقصة يعنى مش ينفع اقول will to ده خطأ فادح.

6-استخدام verb to be قبل كل الافعال بدون تمييز مثلا تلاقى طالب كاتب :

The government is pays attention to developing education طبعا غلطة لا تغتفر
لابد ان يعرف الطالب استخدامات verb to be كفعل اساسى فى الجملة (مفيش معاه فعل تانى) بمعنى (يكون) و أحيانا بمعنى (موجود) وفى هذه الحالة يأتى بعد صفة .He is ill او اسم .He is a doctor او ظرف مكان .I am here ...إلخ
ويستخدم ايضا كفعل مساعد فى تكوين الازمنة المستمرة .I am writing a letter now وفى المبنى للمجهول .Football is played by me every day

7- ومن الاخطاء الغريبة ان بعض الطلاب يستهل الجملة بالاسم وبعده الضمير وهذا خطأ

انظر الى هذه الجملة:

Ahmed he is nice. طبعا ده غلط فى غلط اما يقول .Ahmed is nice او .He is nice

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8- من الأخطاء الشهيرة نسيان اضافة ال s مع الضمائر he/ she/ it ومايساويها من الاسماء عند استخدام زمن المضارع البسيط الذى يعبر عن الحقائق والعادات فمثلا تجد الطالب يكتب : He play football every day. لاحظت الخطأ؟ اكيد الخطأ انه نسى حرف s مفروض كان يكتب ويقول : plays

9- من الاخطاء الواضحة الترجمه الخاطئه للمضاف والمضاف اليه اقصد (اسم نكرة + اسم معرفة) زى مثلا (تلوث البيئة) تجد الطالب يكتبها كده : Pollution environment وطبعا ده غلط الصح انك لما تترجم (اسم نكرة+معرفة) تضع the قبل النكره و of بعده

فتصبح : the pollution of the environment أو: environment pollution

10- وكذلك من الاخطاء الترجمة الحرفية لحروف الجر المصاحبة لبعض الكلمات لظن الطالب ان اللغة العربية لاتختلف عن الانجليزية فى اى شيئ وهذا طبعا خطأ واليك بعض الامثلة: يساهم فى contribute to وليس contribute in / جيد فى good at مش good in لاحظ الترجمة الصحيحة لما يلى : خطر على : dangerous to/ يفكر فى think of/ about/ يحلم ب dream of/ about / يشجع...على encourage ..to يمكن ..من enable ...to / يثنيه ...عن discourage ... from/ وهكذا

11- وكذلك من الاخطاء المعروفة الناتجة عن الاختلاف بين اللغة الانجليزية واللغة العربية ان هناك كلمات باللغة العربية جمع بينما فى الانجليزية مفرد غير معدود وتاخذ فعل مفرد وليس جمع:

The news are good today. ×

The news is good today. √

Write a paragraph of about 100 words about:

1- The advantages and disadvantages of mobile phones.
2- The benefits of using computers.
3- Public libraries.
4- Modem technology and education.
5- The role of woman in building the society.
6- The problem of shortage of food.
7- Summer camps for students.
8- How to preserve our heritage.
9- How to make our schools clean.
10- Means of communication.
11-The role of youth.
12-How technology has improved the lives of people in our country.
13-Global warming / The problem of climate change.
14-The importance of learning foreign languages.
15-Unemployment.
16-The importance of reading .
17-How we can help to protect and improve the environment
18-The character I admire most (A famous Egyptian Scientist)
19-The disadvantages of modern technology.
20-The Internet (The most important invention)

21-Write an e-mail to a friend describing a book you have recently read.
22-Write a letter to a friend telling him or her what you hope to do next year.
23-Write an e-mail to a friend describing where and when you most enjoy reading.

By Mr.Mustafa Mansour |0111 86 40 567|